## Form 5500-SF

Department of the Treasury Internal Revenue Service

Department of Labor Employee Benefits Security Administration Pension Benefit Guaranty Corporation

Short Form Annual Return/Report of Small Employee **Benefit Plan** 

This form is required to be filed under sections 104 and 4065 of the Employee Retirement Income Security Act of 1974 (ERISA), and sections 6057(b) and 6058(a) of the Internal Revenue Code (the Code).

▶ Complete all entries in accordance with the instructions to the Form 5500-SF.

OMB Nos. 1210-0110 1210-0089

2016

This Form is Open to **Public Inspection** 

| Part I   |  | t Identification Information   |   |                            |   |                      |  |  |  |
|--|--|--|---|----------------------------|---|----------------------|--|--|--|
| For calend   | ar plan year 2016 or                     | fiscal plan year beginning 01/01/2   | 2016  | and ending 1               | 2/31/2016   |                      |  |  |  |
| A This ref   | turn/report is for:                      | a single-employer plan   | plan (not multiemployer) employer information in ac |                            |   |                      |  |  |  |
|  | ·  | a one-participant plan   | a foreign plan                                      |                            |   |                      |  |  |  |
| <b>B</b> This ret  | urn/report is                            | the first return/report  | the final return/report                             |                            |   |                      |  |  |  |
|  |  | an amended return/report   | a short plan year retu                              | urn/report (less than 12 m | nonths)   |                      |  |  |  |
| C Check  | box if filing under:                     | Form 5558  | automatic extension                                 | ı                          | DFVC program  |                      |  |  |  |
| - · · ·  |  | special extension (enter descri  |   |                            |   |                      |  |  |  |
| Part II  | •  | ormation—enter all requested in  | formation   |                            | 45  |                      |  |  |  |
| 1a Name<br>SULLIVAN 8  | of plan<br>& RICHARDS, LLP 40            | O1(K) PLAN   |   |                            | <b>1b</b> Three-digit plan number                         | 001                  |  |  |  |
|  |  |  |   |                            | (PN) 1c Effective date                                    |                      |  |  |  |
|  |  |  |   |                            | 01/01/2013  |                      |  |  |  |
| Mailing  | g address (include ro                    | loyer, if for a single-employer plan) om, apt., suite no. and street, or P.C             |   |                            | <b>2b</b> Employer Identification Number (EIN) 46-0724243 |                      |  |  |  |
|  | r town, state or provin<br>RICHARDS, LLP | nce, country, and ZIP or foreign post  | al code (if foreign, see ins                        | structions)                | <b>2c</b> Sponsor's telephone number 206-995-8287         |                      |  |  |  |
|  |  |  |   |                            | 2d Business code (see instructions)                       |                      |  |  |  |
| 4005 20TH A<br>SEATTLE, W  | AVENUE WEST, SUI                         | TE 221   |   |                            | 541110  |                      |  |  |  |
| OLATTLE, W   | VA 30133                                 |  |   |                            |   |                      |  |  |  |
| 3a Plan a  | administrator's name a                   | and address X Same as Plan Spor  | nsor.   |                            | <b>3b</b> Administrator's EIN                             |                      |  |  |  |
|  |  | _  |   |                            | 30. Administratorio tolombos o sumbos                     |                      |  |  |  |
|  |  |  |   |                            | <b>3c</b> Administrator's telephone number                |                      |  |  |  |
|  |  |  |   |                            |   |                      |  |  |  |
|  |  |  |   |                            |   |                      |  |  |  |
|  |  | he plan sponsor has changed since umber from the last return/report.                     | the last return/report filed                        | for this plan, enter the   | 4b EIN  |                      |  |  |  |
|  | sor's name                               | umber from the last return/report.   |   |                            | 4c PN   |                      |  |  |  |
| <b>5a</b> Total  | number of participant                    | ts at the beginning of the plan year   |   |                            | 5a  | 4                    |  |  |  |
|  |  | ts at the end of the plan year   |   |                            | 5b  |                      |  |  |  |
| C Number of participants with account balances as of the end of the plan year (only defined contribution plans complete this item) |  |  |   | ed contribution plans      | 5c  |                      |  |  |  |
| d(1) Total number of active participants at the beginning of the plan year   |  |  | 5d(1)   | 4                          |   |                      |  |  |  |
| d(2) Total number of active participants at the end of the plan year   |  |  | 5d(2)   | 4                          |   |                      |  |  |  |
| Number of participants that terminated employment during the plan year with accrued benefits that were less than 100% vested       |  |  |   | 5e                         | (   |                      |  |  |  |
| Caution: A   | A penalty for the late                   | e or incomplete filing of this return  | n/report will be assesse                            | d unless reasonable ca     |   |                      |  |  |  |
| SB or Sche   |  | other penalties set forth in the instruction and signed by an enrolled actuary, a molete |   |                            |   |                      |  |  |  |
| SIGN   |  | d/valid electronic signature.  | 06/01/2017  | ANDREW RICHARDS            | RDS   |                      |  |  |  |
| HEDE   |  | plan administrator Date Enter name of indivi   |   |                            |   |                      |  |  |  |
| HERE   | Signature of plan                        | administrator  | Date  | Enter name of individ      | dual signing as plan a                                    | administrator        |  |  |  |
| SIGN   | Signature of plan                        | administrator  | Date  | Enter name of individ      | dual signing as plan a                                    | administrator        |  |  |  |
|  |  | administrator loyer/plan sponsor   | Date Date   | Enter name of individent   | <b>3 3</b> .  |                      |  |  |  |
| SIGN<br>HERE   | Signature of empl                        |  | Date  | Enter name of individ      | <b>3 3</b> .  | oyer or plan sponsor |  |  |  |
| SIGN<br>HERE   | Signature of empl                        | loyer/plan sponsor   | Date  | Enter name of individ      | dual signing as emplo                                     | oyer or plan sponsor |  |  |  |
| SIGN<br>HERE   | Signature of empl                        | loyer/plan sponsor   | Date  | Enter name of individ      | dual signing as emplo                                     | oyer or plan sponsor |  |  |  |
| SIGN<br>HERE   | Signature of empl                        | loyer/plan sponsor   | Date  | Enter name of individ      | dual signing as emplo                                     | oyer or plan sponsor |  |  |  |

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| 6a       | Were all of the plan's assets during the plan year invested in eligib   | ole assets? | (See instructions.)      |          |         |         |          |           | X Ye      | s No    |
|----------|---|-------------|--------------------------|----------|---------|---------|----------|-----------|-----------|---------|
| b        | <b>b</b> Are you claiming a waiver of the annual examination and report of an independent qualified public acunder 29 CFR 2520.104-46? (See instructions on waiver eligibility and conditions.)                                     |             |                          |          |         |         |          |           | X Ye      | s No    |
|          | If you answered "No" to either line 6a or line 6b, the plan cann  |             | ,                        |          |         |         |          |           |           | Ш       |
| С        | If the plan is a defined benefit plan, is it covered under the PBGC in  | nsurance p  | orogram (see ERISA se    | ection 4 | 021)?   | [       | Yes      | No        | Not det   | ermined |
| Pa       | rt III Financial Information  |             |                          |          |         |         |          |           |           |         |
| 7        | Plan Assets and Liabilities   |             | (a) Beginning            | of Year  |         |         | (        | (b) End   | of Year   |         |
| <u>a</u> | Total plan assets   | 7a          | 1                        | 159391   |         |         |          |           | 131469    | 5       |
| b        | Total plan liabilities  | 7b          |                          |          |         |         |          |           |           |         |
| С        | Net plan assets (subtract line 7b from line 7a)   | 7c          | 1                        | 159391   |         |         |          |           | 131469    | 5       |
|          | Income, Expenses, and Transfers for this Plan Year  |             | (a) Amour                | nt       | _       |         |          | (b) T     | otal      |         |
| а        | Contributions received or receivable from: (1) Employers  | 8a(1)       |                          | 13426    | 5       |         |          |           |           |         |
|          | (2) Participants  | 8a(2)       |                          | 66000    | )       |         |          |           |           |         |
|          | (3) Others (including rollovers)  | 8a(3)       |                          |          |         |         |          |           |           |         |
|          | Other income (loss)   | 8b          |                          | 75878    | 3       |         |          |           |           |         |
|          | Total income (add lines 8a(1), 8a(2), 8a(3), and 8b)  | 8c          |                          |          |         | 155304  |          |           |           |         |
|          | Benefits paid (including direct rollovers and insurance premiums  |             |                          |          |         |         |          |           |           |         |
|          | to provide benefits)  | 8d          |                          |          |         |         |          |           |           |         |
|          | Certain deemed and/or corrective distributions (see instructions).  | 8e          |                          |          |         |         |          |           |           |         |
| <u>f</u> | Administrative service providers (salaries, fees, commissions)  | 8f          |                          |          | _       |         |          |           |           |         |
| <u>g</u> | Other expenses  | 8g          |                          |          |         |         |          |           |           | _       |
| <u>h</u> | h Total expenses (add lines 8d, 8e, 8f, and 8g)   |             |                          |          |         | 155304  |          |           |           | 0       |
|          | i Net income (loss) (subtract line 8h from line 8c)   |             |                          |          |         |         |          |           | 15530     | 4       |
|          | Transfers to (from) the plan (see instructions)   | 8j          |                          |          |         |         |          |           |           |         |
| Par      | t IV Plan Characteristics   |             |                          |          |         |         |          |           |           |         |
| 9a       | If the plan provides pension benefits, enter the applicable pension 2E 2F 2G 2J 2K 2R 3B 3D   | feature co  | odes from the List of Pl | an Cha   | racteri | stic Co | odes in  | the insti | ructions: |         |
| b        | If the plan provides welfare benefits, enter the applicable welfare f   | eature cod  | les from the List of Pla | n Chara  | acteris | tic Cod | des in t | he instru | ictions:  |         |
| Par      | t V Compliance Questions  |             |                          |          |         |         |          |           |           |         |
| 10       | During the plan year:   |             |                          |          | Yes     | No      | N/A      |           | Amount    |         |
| а        | Was there a failure to transmit to the plan any participant contribudescribed in 29 CFR 2510.3-102? (See instructions and DOL's V   |             | ·                        |          |         | X       |          |           |           |         |
|          | Program)  |             |                          | 10a      |         | ^       |          |           |           |         |
| b        | <b>b</b> Were there any nonexempt transactions with any party-in-interest? (Do not include transactions reported on line 10a.)  |             |                          | 10b      |         | X       |          |           |           |         |
| С        | C Was the plan covered by a fidelity bond?  |             |                          | 10c      | X       |         |          |           |           | 13000   |
| d        | <b>d</b> Did the plan have a loss, whether or not reimbursed by the plan's fidelity bond, that was caused by fraud or dishonesty?   |             |                          | 10d      |         | X       |          |           |           |         |
| е        | <b>e</b> Were any fees or commissions paid to any brokers, agents, or other persons by an insurance carrier, insurance service, or other organization that provides some or all of the benefits under the plan? (See instructions.) |             |                          | 10e      |         | X       |          |           |           |         |
| f        | f Has the plan failed to provide any benefit when due under the plan?   |             |                          | 10f      |         | X       |          |           |           |         |
| g        | Did the plan have any participant loans? (If "Yes," enter amount as of year-end.)   |             |                          | 10g      |         | X       |          |           |           |         |
| h        | If this is an individual account plan, was there a blackout period? 2520.101-3.)  |             |                          | 10h      |         | X       |          |           |           |         |
| i        | If 10h was answered "Yes," check the box if you either provided to exceptions to providing the notice applied under 29 CFR 2520.10  |             |                          | 10i      |         |         |          |           |           |         |

| ı | Form | 550 | 0-SF | 201 | 16 |
|---|------|-----|------|-----|----|
|   |      |     |      |     |    |

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| Part  | VI     | Pension Funding Compliance  |         |  |  |             |               |        |
|---|--------|---|---------|--|--|-------------|---------------|--------|
| 11  |        | Is this a defined benefit plan subject to minimum funding requirements? (If "Yes," see instructions and complete Sched (Form 5500) and line 11a below)                                |         |  |  |             |               | es No  |
| 11a   | Ente   | er the unpaid minimum required contributions for all years from Schedule SB (Form 5500) line 40   |         |  | 11a  |             |               |        |
| 12 Is this a defined contribution plan subject to the minimum funding requirements of section 412 of the Code or section ERISA?   |        |   |         |  |  | I I Yes IXI |               |        |
|   |        | Yes," complete line 12a or lines 12b, 12c, 12d, and 12e below, as applicable.) vaiver of the minimum funding standard for a prior year is being amortized in this plan year, see inst | ruotior | 20.000                                 | d ontor t  | ho data     | of the letter | ruling |
|   | gran   | ting the waiver   | onth _  | 15, and                                | _ Day  |             | Year _        |        |
|   |        | ompleted line 12a, complete lines 3, 9, and 10 of Schedule MB (Form 5500), and skip to line 1   |         |  | 406  |             |               |        |
| <u> </u>  | Enter  | the minimum required contribution for this plan year  |         |  | 12b  |             |               |        |
| С   | Enter  | the amount contributed by the employer to the plan for this plan year   |         |  | 12c  |             |               |        |
| d   |        | ract the amount in line 12c from the amount in line 12b. Enter the result (enter a minus sign to the leastive amount)   |         |  | 12d  |             |               | _      |
| <u>e</u>  | Will   | the minimum funding amount reported on line 12d be met by the funding deadline?   |         |  |  | Yes         | No            | N/A    |
| Part '  | VII    | Plan Terminations and Transfers of Assets   |         |  |  |             |               |        |
| 13a   | Has    | a resolution to terminate the plan been adopted in any plan year?   |         |  |  | Yes         | s X No        | )      |
|   | If "Y  | es," enter the amount of any plan assets that reverted to the employer this year  |         |  | 13a  |             |               |        |
| b   |        | e all the plan assets distributed to participants or beneficiaries, transferred to another plan, or brouging of the PBGC?   |         |  |  |             | Yes X         | No     |
| С   |        | uring this plan year, any assets or liabilities were transferred from this plan to another plan(s), identifich assets or liabilities were transferred. (See instructions.)            | y the p | plan(s)                                | ) to   |             |               |        |
| 1   | 3c(1)  | Name of plan(s):  |         | 13c(2)                                 | EIN(s)   |             | 13c(3)        | PN(s)  |
|   |        |   |         |  |  |             |               |        |
| Part  | VIII   | Trust Information   |         |  |  |             |               |        |
| 14a   | Name   | of trust  |         |  | 14b <sup>-</sup>                                     | Trust's E   | EIN           |        |
| 14c Name of trustee or custodian  |        |   |         |  | <b>14d</b> Trustee's or custodian's telephone number |             |               |        |
| Part  | : IX   | IRS Compliance Questions  |         |  |  |             |               |        |
| 15a   | Is the | plan a 401(k) plan? If "No," skip b   |         | Yes                                    |  | [           | No            |        |
| 130 How did the plan esticty the pendicerimination requirements for employee deterrals under section 11.1   |        |   | ·       | ign-based "Prior year" ADF harbor test |  |             | ar" ADP       |        |
|   |        | ,,,,, p ,   |         | "Curre                                 | ent year<br>test                                     | ,,          | N/A           |        |
|   |        |   | •       | entage                                 | age Average N/A benefit test N/A                     |             |               |        |
| <b>16b</b> Did the plan satisfy the coverage and nondiscrimination requirements of sections 410(b) and 401(a)(4) for the plan year by combining this plan with any other plan under the permissive aggregation rules? |        |   |         |  |  | ☐ No        |               |        |
| 17a If the plan is a master and prototype plan (M&P) or volume submitter plan that received a favorable IRS opinion letter or advisory letter, enter the date of the letter/  |        |   |         |  |  |             |               |        |
| 17b If the plan is an individually-designed plan that received a favorable determination letter from the IRS, enter the date of the most recent determination letter/   |        |   |         |  |  |             |               |        |
|   | Were   | ed Benefit Plan or Money Purchase Pension Plan Only: any distributions made during the plan year to an employee who attained age 62 and had not sepace?                               |         | from                                   | Ye   | s [         | No            |        |
| 19  | Was    | any plan participant a 5% owner who had attained at least age 70 $^{1\!\!/}_{2}$ during the prior plan year?  |         |  | Ye   | s [         | No            |        |