

Form 5500 Department of the Treasury Internal Revenue Service Department of Labor Employee Benefits Security Administration Pension Benefit Guaranty Corporation	Annual Return/Report of Employee Benefit Plan This form is required to be filed for employee benefit plans under sections 104 and 4065 of the Employee Retirement Income Security Act of 1974 (ERISA) and sections 6057(b) and 6058(a) of the Internal Revenue Code (the Code). ▶ Complete all entries in accordance with the instructions to the Form 5500.	OMB Nos. 1210-0110 1210-0089 2022 This Form is Open to Public Inspection
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Part I	Annual Report Identification Information
For calendar plan year 2022 or fiscal plan year beginning <u>01/01/2022</u> and ending <u>12/31/2022</u>	
A This return/report is for:	☐ a multiemployer plan ☐ a multiple-employer plan (Filers checking this box must attach a list of participating employer information in accordance with the form instructions.) ☒ a single-employer plan ☐ a DFE (specify) ____
B This return/report is:	☐ the first return/report ☐ the final return/report ☐ an amended return/report ☐ a short plan year return/report (less than 12 months)
C If the plan is a collectively-bargained plan, check here.	☐
D Check box if filing under:	☒ Form 5558 ☐ automatic extension ☐ the DFVC program ☐ special extension (enter description)
E If this is a retroactively adopted plan permitted by SECURE Act section 201, check here.	☐

Part II Basic Plan Information —enter all requested information		
1a Name of plan <u>SNAPDOCS 401(K) PLAN</u>	1b Three-digit plan number (PN) ▶	<u>001</u>
2a Plan sponsor's name (employer, if for a single-employer plan) Mailing address (include room, apt., suite no. and street, or P.O. Box) City or town, state or province, country, and ZIP or foreign postal code (if foreign, see instructions) <u>SNAPDOCS, INC.</u> <u>440 N BARRANCA AVE #2220</u> <u>COVINA, CA 91723</u>		
1c Effective date of plan <u>07/01/2021</u>		
2b Employer Identification Number (EIN) <u>46-4305179</u>		
2c Plan Sponsor's telephone number <u>833-762-7362</u>		
2d Business code (see instructions) <u>511210</u>		

Caution: A penalty for the late or incomplete filing of this return/report will be assessed unless reasonable cause is established.

Under penalties of perjury and other penalties set forth in the instructions, I declare that I have examined this return/report, including accompanying schedules, statements and attachments, as well as the electronic version of this return/report, and to the best of my knowledge and belief, it is true, correct, and complete.

SIGN HERE	Filed with authorized/valid electronic signature.	09/28/2023	PLAN SPONSOR
	Signature of plan administrator	Date	Enter name of individual signing as plan administrator
SIGN HERE			
	Signature of employer/plan sponsor	Date	Enter name of individual signing as employer or plan sponsor
SIGN HERE			
	Signature of DFE	Date	Enter name of individual signing as DFE

For Paperwork Reduction Act Notice, see the Instructions for Form 5500.

Form 5500 (2022)
v. 220413

3a Plan administrator's name and address ☒ Same as Plan Sponsor		3b Administrator's EIN
		3c Administrator's telephone number
4 If the name and/or EIN of the plan sponsor or the plan name has changed since the last return/report filed for this plan, enter the plan sponsor's name, EIN, the plan name and the plan number from the last return/report: a Sponsor's name c Plan Name		4b EIN 4d PN
5 Total number of participants at the beginning of the plan year		5 592
6 Number of participants as of the end of the plan year unless otherwise stated (welfare plans complete only lines 6a(1) , 6a(2) , 6b , 6c , and 6d).		
a(1) Total number of active participants at the beginning of the plan year		6a(1) 505
a(2) Total number of active participants at the end of the plan year		6a(2) 286
b Retired or separated participants receiving benefits		6b 8
c Other retired or separated participants entitled to future benefits.....		6c 246
d Subtotal. Add lines 6a(2) , 6b , and 6c		6d 540
e Deceased participants whose beneficiaries are receiving or are entitled to receive benefits.		6e 0
f Total. Add lines 6d and 6e		6f 540
g Number of participants with account balances as of the end of the plan year (only defined contribution plans complete this item).....		6g 532
h Number of participants who terminated employment during the plan year with accrued benefits that were less than 100% vested.....		6h 0
7 Enter the total number of employers obligated to contribute to the plan (only multiemployer plans complete this item)		7
8a If the plan provides pension benefits, enter the applicable pension feature codes from the List of Plan Characteristics Codes in the instructions: 2A 2F 2K 2T 2E 2G 2S 3D		
b If the plan provides welfare benefits, enter the applicable welfare feature codes from the List of Plan Characteristics Codes in the instructions:		
9a Plan funding arrangement (check all that apply) (1) ☒ Insurance (2) ☐ Code section 412(e)(3) insurance contracts (3) ☒ Trust (4) ☐ General assets of the sponsor		9b Plan benefit arrangement (check all that apply) (1) ☒ Insurance (2) ☐ Code section 412(e)(3) insurance contracts (3) ☒ Trust (4) ☐ General assets of the sponsor
10 Check all applicable boxes in 10a and 10b to indicate which schedules are attached, and, where indicated, enter the number attached. (See instructions)		
a Pension Schedules (1) ☒ R (Retirement Plan Information) (2) ☐ MB (Multiemployer Defined Benefit Plan and Certain Money Purchase Plan Actuarial Information) - signed by the plan actuary (3) ☐ SB (Single-Employer Defined Benefit Plan Actuarial Information) - signed by the plan actuary		b General Schedules (1) ☒ H (Financial Information) (2) ☐ I (Financial Information – Small Plan) (3) ☒ 1 A (Insurance Information) (4) ☒ C (Service Provider Information) (5) ☐ D (DFE/Participating Plan Information) (6) ☐ G (Financial Transaction Schedules)

Part III Form M-1 Compliance Information (to be completed by welfare benefit plans)

11a If the plan provides welfare benefits, was the plan subject to the Form M-1 filing requirements during the plan year? (See instructions and 29 CFR 2520.101-2.) ☐ Yes ☐ No

If "Yes" is checked, complete lines 11b and 11c.

11b Is the plan currently in compliance with the Form M-1 filing requirements? (See instructions and 29 CFR 2520.101-2.) ☐ Yes ☐ No

11c Enter the Receipt Confirmation Code for the 2022 Form M-1 annual report. If the plan was not required to file the 2022 Form M-1 annual report, enter the Receipt Confirmation Code for the most recent Form M-1 that was required to be filed under the Form M-1 filing requirements. (Failure to enter a valid Receipt Confirmation Code will subject the Form 5500 filing to rejection as incomplete.)

Receipt Confirmation Code _____

SCHEDULE A (Form 5500) Department of the Treasury Internal Revenue Service Department of Labor Employee Benefits Security Administration Pension Benefit Guaranty Corporation	Insurance Information This schedule is required to be filed under section 104 of the Employee Retirement Income Security Act of 1974 (ERISA). ▶ File as an attachment to Form 5500. ▶ Insurance companies are required to provide the information pursuant to ERISA section 103(a)(2).	OMB No. 1210-0110 2022 This Form is Open to Public Inspection
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For calendar plan year 2022 or fiscal plan year beginning 01/01/2022 and ending 12/31/2022		
A Name of plan SNAPDOCS 401(K) PLAN	B Three-digit plan number (PN) ▶	001
C Plan sponsor's name as shown on line 2a of Form 5500 SNAPDOCS, INC.	D Employer Identification Number (EIN) 46-4305179	

Part I	Information Concerning Insurance Contract Coverage, Fees, and Commissions	Provide information for each contract on a separate Schedule A. Individual contracts grouped as a unit in Parts II and III can be reported on a single Schedule A.
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1 Coverage Information:

(a) Name of insurance carrier EMPOWER ANNUITY INSURANCE COMPANY OF AMERICA

(b) EIN	(c) NAIC code	(d) Contract or identification number	(e) Approximate number of persons covered at end of policy or contract year	Policy or contract year	
				(f) From	(g) To
84-0467907	68322	514688-01	270	01/01/2022	12/31/2022

2 Insurance fee and commission information. Enter the total fees and total commissions paid. List in line 3 the agents, brokers, and other persons in descending order of the amount paid.
--

(a) Total amount of commissions paid	(b) Total amount of fees paid

3 Persons receiving commissions and fees. (Complete as many entries as needed to report all persons).

(a) Name and address of the agent, broker, or other person to whom commissions or fees were paid
--

(b) Amount of sales and base commissions paid	Fees and other commissions paid		(e) Organization code
	(c) Amount	(d) Purpose	

(a) Name and address of the agent, broker, or other person to whom commissions or fees were paid
--

(b) Amount of sales and base commissions paid	Fees and other commissions paid		(e) Organization code
	(c) Amount	(d) Purpose	

(a) Name and address of the agent, broker, or other person to whom commissions or fees were paid

(b) Amount of sales and base commissions paid	Fees and other commissions paid		(e) Organization code
	(c) Amount	(d) Purpose	

(a) Name and address of the agent, broker, or other person to whom commissions or fees were paid

(b) Amount of sales and base commissions paid	Fees and other commissions paid		(e) Organization code
	(c) Amount	(d) Purpose	

(a) Name and address of the agent, broker, or other person to whom commissions or fees were paid

(b) Amount of sales and base commissions paid	Fees and other commissions paid		(e) Organization code
	(c) Amount	(d) Purpose	

(a) Name and address of the agent, broker, or other person to whom commissions or fees were paid

(b) Amount of sales and base commissions paid	Fees and other commissions paid		(e) Organization code
	(c) Amount	(d) Purpose	

(a) Name and address of the agent, broker, or other person to whom commissions or fees were paid

(b) Amount of sales and base commissions paid	Fees and other commissions paid		(e) Organization code
	(c) Amount	(d) Purpose	

Part II Investment and Annuity Contract Information

Where individual contracts are provided, the entire group of such individual contracts with each carrier may be treated as a unit for purposes of this report.

4	Current value of plan's interest under this contract in the general account at year end.....	4	38851
5	Current value of plan's interest under this contract in separate accounts at year end.....	5	0

6 Contracts With Allocated Funds:**a** State the basis of premium rates ▶

b	Premiums paid to carrier	6b	
c	Premiums due but unpaid at the end of the year	6c	
d	If the carrier, service, or other organization incurred any specific costs in connection with the acquisition or retention of the contract or policy, enter amount..... Specify nature of costs ▶	6d	

e Type of contract: (1) ☐ individual policies (2) ☐ group deferred annuity
(3) ☐ other (specify) ▶

f If contract purchased, in whole or in part, to distribute benefits from a terminating plan, check here ▶ ☐

7 Contracts With Unallocated Funds (Do not include portions of these contracts maintained in separate accounts)

a Type of contract: (1) ☐ deposit administration (2) ☐ immediate participation guarantee
(3) ☐ guaranteed investment (4) ☒ other ▶ **GROUP ANNUITY CONTRACT**

b Balance at the end of the previous year **7b** 8536

c	Additions: (1) Contributions deposited during the year	7c(1)	26811	
	(2) Dividends and credits.....	7c(2)	0	
	(3) Interest credited during the year.....	7c(3)	269	
	(4) Transferred from separate account.....	7c(4)	7594	
	(5) Other (specify below)	7c(5)	9899	
	▶ LOAN PAYMENTS			

(6) Total additions..... **7c(6)** 44573

d Total of balance and additions (add lines **7b** and **7c(6)**) **7d** 53109

e Deductions:

(1) Disbursed from fund to pay benefits or purchase annuities during year	7e(1)	5
(2) Administration charge made by carrier.....	7e(2)	62
(3) Transferred to separate account.....	7e(3)	14191
(4) Other (specify below)	7e(4)	

(5) Total deductions..... **7e(5)** 14258

f Balance at the end of the current year (subtract line **7e(5)** from line **7d**) **7f** 38851

Part III Welfare Benefit Contract Information

If more than one contract covers the same group of employees of the same employer(s) or members of the same employee organizations(s), the information may be combined for reporting purposes if such contracts are experience-rated as a unit. Where contracts cover individual employees, the entire group of such individual contracts with each carrier may be treated as a unit for purposes of this report.

8 Benefit and contract type (check all applicable boxes)

- a** ☐ Health (other than dental or vision)
b ☐ Dental
c ☐ Vision
d ☐ Life insurance
e ☐ Temporary disability (accident and sickness)
f ☐ Long-term disability
g ☐ Supplemental unemployment
h ☐ Prescription drug
i ☐ Stop loss (large deductible)
j ☐ HMO contract
k ☐ PPO contract
l ☐ Indemnity contract
m ☐ Other (specify) ▶

9 Experience-rated contracts:

a Premiums: (1) Amount received	9a(1)		
(2) Increase (decrease) in amount due but unpaid	9a(2)		
(3) Increase (decrease) in unearned premium reserve	9a(3)		
(4) Earned ((1) + (2) - (3))		9a(4)	0
b Benefit charges (1) Claims paid	9b(1)		
(2) Increase (decrease) in claim reserves	9b(2)		
(3) Incurred claims (add (1) and (2))		9b(3)	0
(4) Claims charged		9b(4)	
c Remainder of premium: (1) Retention charges (on an accrual basis) --			
(A) Commissions	9c(1)(A)		
(B) Administrative service or other fees	9c(1)(B)		
(C) Other specific acquisition costs	9c(1)(C)		
(D) Other expenses	9c(1)(D)		
(E) Taxes	9c(1)(E)		
(F) Charges for risks or other contingencies	9c(1)(F)		
(G) Other retention charges	9c(1)(G)		
(H) Total retention		9c(1)(H)	0
(2) Dividends or retroactive rate refunds. (These amounts were ☐ paid in cash, or ☐ credited.)		9c(2)	
d Status of policyholder reserves at end of year: (1) Amount held to provide benefits after retirement		9d(1)	
(2) Claim reserves		9d(2)	
(3) Other reserves		9d(3)	
e Dividends or retroactive rate refunds due. (Do not include amount entered in line 9c(2).)		9e	

10 Nonexperience-rated contracts:

a Total premiums or subscription charges paid to carrier	10a	
b If the carrier, service, or other organization incurred any specific costs in connection with the acquisition or retention of the contract or policy, other than reported in Part I, line 2 above, report amount. Specify nature of costs.	10b	

Part IV Provision of Information

11 Did the insurance company fail to provide any information necessary to complete Schedule A? ☐ Yes ☒ No

12 If the answer to line 11 is "Yes," specify the information not provided. ▶

SCHEDULE C (Form 5500) Department of the Treasury Internal Revenue Service Department of Labor Employee Benefits Security Administration Pension Benefit Guaranty Corporation	Service Provider Information This schedule is required to be filed under section 104 of the Employee Retirement Income Security Act of 1974 (ERISA). ▶ File as an attachment to Form 5500.	OMB No. 1210-0110
		2022
		This Form is Open to Public Inspection.

For calendar plan year 2022 or fiscal plan year beginning 01/01/2022 and ending 12/31/2022		
A Name of plan SNAPDOCS 401(K) PLAN	B Three-digit plan number (PN) ▶	001
C Plan sponsor's name as shown on line 2a of Form 5500 SNAPDOCS, INC.	D Employer Identification Number (EIN) 46-4305179	

Part I	Service Provider Information (see instructions)
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You must complete this Part, in accordance with the instructions, to report the information required for **each person** who received, directly or indirectly, \$5,000 or more in total compensation (i.e., money or anything else of monetary value) in connection with services rendered to the plan or the person's position with the plan during the plan year. If a person received **only** eligible indirect compensation for which the plan received the required disclosures, you are required to answer line 1 but are not required to include that person when completing the remainder of this Part.

1 Information on Persons Receiving Only Eligible Indirect Compensation

- a Check "Yes" or "No" to indicate whether you are excluding a person from the remainder of this Part because they received only eligible indirect compensation for which the plan received the required disclosures (see instructions for definitions and conditions).. ☐ Yes ☒ No
- b If you answered line 1a "Yes," enter the name and EIN or address of each person providing the required disclosures for the service providers who received only eligible indirect compensation. Complete as many entries as needed (see instructions).

(b) Enter name and EIN or address of person who provided you disclosures on eligible indirect compensation
--

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--

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(b) Enter name and EIN or address of person who provided you disclosures on eligible indirect compensation

2. Information on Other Service Providers Receiving Direct or Indirect Compensation. Except for those persons for whom you answered "Yes" to line 1a above, complete as many entries as needed to list each person receiving, directly or indirectly, \$5,000 or more in total compensation (i.e., money or anything else of value) in connection with services rendered to the plan or their position with the plan during the plan year. (See instructions).

(a) Enter name and EIN or address (see instructions)

EMPOWER ANNUITY INSURANCE COMPANY O

8515 EAST ORCHARD ROAD
GREENWOOD VILLAGE, CO 80111

(b) Service Code(s)	(c) Relationship to employer, employee organization, or person known to be a party-in-interest	(d) Enter direct compensation paid by the plan. If none, enter -0-.	(e) Did service provider receive indirect compensation? (sources other than plan or plan sponsor)	(f) Did indirect compensation include eligible indirect compensation, for which the plan received the required disclosures?	(g) Enter total indirect compensation received by service provider excluding eligible indirect compensation for which you answered "Yes" to element (f). If none, enter -0-.	(h) Did the service provider give you a formula instead of an amount or estimated amount?
64	RECORDKEEPER	41374	Yes ☒ No ☐	Yes ☒ No ☐	0	Yes ☒ No ☐

(a) Enter name and EIN or address (see instructions)

EMPOWER ADVISORY GROUP, LLC

8515 EAST ORCHARD ROAD
GREENWOOD VILLAGE, CO 80111

(b) Service Code(s)	(c) Relationship to employer, employee organization, or person known to be a party-in-interest	(d) Enter direct compensation paid by the plan. If none, enter -0-.	(e) Did service provider receive indirect compensation? (sources other than plan or plan sponsor)	(f) Did indirect compensation include eligible indirect compensation, for which the plan received the required disclosures?	(g) Enter total indirect compensation received by service provider excluding eligible indirect compensation for which you answered "Yes" to element (f). If none, enter -0-.	(h) Did the service provider give you a formula instead of an amount or estimated amount?
28	INVESTMENT MGMT	3703	Yes ☐ No ☒	Yes ☐ No ☐		Yes ☐ No ☐

(a) Enter name and EIN or address (see instructions)

(b) Service Code(s)	(c) Relationship to employer, employee organization, or person known to be a party-in-interest	(d) Enter direct compensation paid by the plan. If none, enter -0-.	(e) Did service provider receive indirect compensation? (sources other than plan or plan sponsor)	(f) Did indirect compensation include eligible indirect compensation, for which the plan received the required disclosures?	(g) Enter total indirect compensation received by service provider excluding eligible indirect compensation for which you answered "Yes" to element (f). If none, enter -0-.	(h) Did the service provider give you a formula instead of an amount or estimated amount?
			Yes ☐ No ☐	Yes ☐ No ☐		Yes ☐ No ☐

Part I Service Provider Information (continued)

3. If you reported on line 2 receipt of indirect compensation, other than eligible indirect compensation, by a service provider, and the service provider is a fiduciary or provides contract administrator, consulting, custodial, investment advisory, investment management, broker, or recordkeeping services, answer the following questions for (a) each source from whom the service provider received \$1,000 or more in indirect compensation and (b) each source for whom the service provider gave you a formula used to determine the indirect compensation instead of an amount or estimated amount of the indirect compensation. Complete as many entries as needed to report the required information for each source.

(a) Enter service provider name as it appears on line 2	(b) Service Codes (see instructions)	(c) Enter amount of indirect compensation
(d) Enter name and EIN (address) of source of indirect compensation	(e) Describe the indirect compensation, including any formula used to determine the service provider's eligibility for or the amount of the indirect compensation.	
(a) Enter service provider name as it appears on line 2	(b) Service Codes (see instructions)	(c) Enter amount of indirect compensation
(d) Enter name and EIN (address) of source of indirect compensation	(e) Describe the indirect compensation, including any formula used to determine the service provider's eligibility for or the amount of the indirect compensation.	
(a) Enter service provider name as it appears on line 2	(b) Service Codes (see instructions)	(c) Enter amount of indirect compensation
(d) Enter name and EIN (address) of source of indirect compensation	(e) Describe the indirect compensation, including any formula used to determine the service provider's eligibility for or the amount of the indirect compensation.	

Part II Service Providers Who Fail or Refuse to Provide Information

4 Provide, to the extent possible, the following information for each service provider who failed or refused to provide the information necessary to complete this Schedule.

(a) Enter name and EIN or address of service provider (see instructions)	(b) Nature of Service Code(s)	(c) Describe the information that the service provider failed or refused to provide
(a) Enter name and EIN or address of service provider (see instructions)	(b) Nature of Service Code(s)	(c) Describe the information that the service provider failed or refused to provide
(a) Enter name and EIN or address of service provider (see instructions)	(b) Nature of Service Code(s)	(c) Describe the information that the service provider failed or refused to provide
(a) Enter name and EIN or address of service provider (see instructions)	(b) Nature of Service Code(s)	(c) Describe the information that the service provider failed or refused to provide
(a) Enter name and EIN or address of service provider (see instructions)	(b) Nature of Service Code(s)	(c) Describe the information that the service provider failed or refused to provide
(a) Enter name and EIN or address of service provider (see instructions)	(b) Nature of Service Code(s)	(c) Describe the information that the service provider failed or refused to provide

Part III Termination Information on Accountants and Enrolled Actuaries (see instructions)
(complete as many entries as needed)

a Name:	b EIN:
c Position:	
d Address:	e Telephone:

Explanation:

a Name:	b EIN:
c Position:	
d Address:	e Telephone:

Explanation:

a Name:	b EIN:
c Position:	
d Address:	e Telephone:

Explanation:

a Name:	b EIN:
c Position:	
d Address:	e Telephone:

Explanation:

a Name:	b EIN:
c Position:	
d Address:	e Telephone:

Explanation:

SCHEDULE H (Form 5500) Department of the Treasury Internal Revenue Service Department of Labor Employee Benefits Security Administration Pension Benefit Guaranty Corporation	Financial Information This schedule is required to be filed under section 104 of the Employee Retirement Income Security Act of 1974 (ERISA), and section 6058(a) of the Internal Revenue Code (the Code). ► File as an attachment to Form 5500.	OMB No. 1210-0110 2022 This Form is Open to Public Inspection
For calendar plan year 2022 or fiscal plan year beginning <u>01/01/2022</u> and ending <u>12/31/2022</u>		
A Name of plan <u>SNAPDOCS 401(K) PLAN</u>	B Three-digit plan number (PN) ►	<u>001</u>
C Plan sponsor's name as shown on line 2a of Form 5500 <u>SNAPDOCS, INC.</u>	D Employer Identification Number (EIN) <u>46-4305179</u>	

Part I Asset and Liability Statement			
1 Current value of plan assets and liabilities at the beginning and end of the plan year. Combine the value of plan assets held in more than one trust. Report the value of the plan's interest in a commingled fund containing the assets of more than one plan on a line-by-line basis unless the value is reportable on lines 1c(9) through 1c(14). Do not enter the value of that portion of an insurance contract which guarantees, during this plan year, to pay a specific dollar benefit at a future date. Round off amounts to the nearest dollar. MTIAs, CCTs, PSAs, and 103-12 IEs do not complete lines 1b(1), 1b(2), 1c(8), 1g, 1h, and 1i. CCTs, PSAs, and 103-12 IEs also do not complete lines 1d and 1e. See instructions.			
Assets		(a) Beginning of Year	(b) End of Year
a Total noninterest-bearing cash.....	1a	0	0
b Receivables (less allowance for doubtful accounts):			
(1) Employer contributions.....	1b(1)	0	0
(2) Participant contributions.....	1b(2)	0	0
(3) Other.....	1b(3)	0	0
c General investments:			
(1) Interest-bearing cash (include money market accounts & certificates of deposit).....	1c(1)	0	0
(2) U.S. Government securities	1c(2)	0	0
(3) Corporate debt instruments (other than employer securities):			
(A) Preferred	1c(3)(A)	0	0
(B) All other	1c(3)(B)	0	0
(4) Corporate stocks (other than employer securities):			
(A) Preferred	1c(4)(A)	0	0
(B) Common.....	1c(4)(B)	0	0
(5) Partnership/joint venture interests	1c(5)	0	0
(6) Real estate (other than employer real property)	1c(6)	0	0
(7) Loans (other than to participants).....	1c(7)	0	0
(8) Participant loans.....	1c(8)	34585	74902
(9) Value of interest in common/collective trusts.....	1c(9)	0	0
(10) Value of interest in pooled separate accounts	1c(10)		
(11) Value of interest in master trust investment accounts.....	1c(11)	0	0
(12) Value of interest in 103-12 investment entities	1c(12)	0	0
(13) Value of interest in registered investment companies (e.g., mutual funds).....	1c(13)	14121909	16846945
(14) Value of funds held in insurance company general account (unallocated contracts).....	1c(14)	8536	38851
(15) Other	1c(15)	0	0

1d Employer-related investments:		(a) Beginning of Year	(b) End of Year
(1) Employer securities	1d(1)	0	0
(2) Employer real property	1d(2)	0	0
e Buildings and other property used in plan operation	1e	0	0
f Total assets (add all amounts in lines 1a through 1e)	1f	14165030	16960698

Liabilities

g Benefit claims payable	1g	0	0
h Operating payables	1h		
i Acquisition indebtedness	1i	0	0
j Other liabilities	1j	0	0
k Total liabilities (add all amounts in lines 1g through 1j)	1k	0	0

Net Assets

l Net assets (subtract line 1k from line 1f)	1l	14165030	16960698
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Part II Income and Expense Statement

2 Plan income, expenses, and changes in net assets for the year. Include all income and expenses of the plan, including any trust(s) or separately maintained fund(s) and any payments/receipts to/from insurance carriers. Round off amounts to the nearest dollar. MTIAs, CCTs, PSAs, and 103-12 IEs do not complete lines 2a, 2b(1)(E), 2e, 2f, and 2g.

Income

		(a) Amount	(b) Total
a Contributions:			
(1) Received or receivable in cash from: (A) Employers	2a(1)(A)	2464191	
(B) Participants	2a(1)(B)	4928324	
(C) Others (including rollovers)	2a(1)(C)	1044220	
(2) Noncash contributions	2a(2)	0	
(3) Total contributions. Add lines 2a(1)(A) , (B) , (C) , and line 2a(2)	2a(3)		8436735
b Earnings on investments:			
(1) Interest:			
(A) Interest-bearing cash (including money market accounts and certificates of deposit)	2b(1)(A)	0	
(B) U.S. Government securities	2b(1)(B)	0	
(C) Corporate debt instruments	2b(1)(C)	0	
(D) Loans (other than to participants)	2b(1)(D)	0	
(E) Participant loans	2b(1)(E)	4317	
(F) Other	2b(1)(F)	269	
(G) Total interest. Add lines 2b(1)(A) through (F)	2b(1)(G)		4586
(2) Dividends: (A) Preferred stock	2b(2)(A)	0	
(B) Common stock	2b(2)(B)	0	
(C) Registered investment company shares (e.g. mutual funds)	2b(2)(C)	800579	
(D) Total dividends. Add lines 2b(2)(A) , (B) , and (C)	2b(2)(D)		800579
(3) Rents	2b(3)		0
(4) Net gain (loss) on sale of assets: (A) Aggregate proceeds	2b(4)(A)	0	
(B) Aggregate carrying amount (see instructions)	2b(4)(B)	0	
(C) Subtract line 2b(4)(B) from line 2b(4)(A) and enter result	2b(4)(C)		0
(5) Unrealized appreciation (depreciation) of assets: (A) Real estate	2b(5)(A)	0	
(B) Other	2b(5)(B)	0	
(C) Total unrealized appreciation of assets. Add lines 2b(5)(A) and (B)	2b(5)(C)		0

		(a) Amount	(b) Total
(6) Net investment gain (loss) from common/collective trusts	2b(6)		0
(7) Net investment gain (loss) from pooled separate accounts	2b(7)		0
(8) Net investment gain (loss) from master trust investment accounts	2b(8)		0
(9) Net investment gain (loss) from 103-12 investment entities.....	2b(9)		0
(10) Net investment gain (loss) from registered investment companies (e.g., mutual funds)	2b(10)		-3652738
c Other income	2c		0
d Total income. Add all income amounts in column (b) and enter total	2d		5589162
Expenses			
e Benefit payment and payments to provide benefits:			
(1) Directly to participants or beneficiaries, including direct rollovers	2e(1)	2732159	
(2) To insurance carriers for the provision of benefits	2e(2)	0	
(3) Other	2e(3)	0	
(4) Total benefit payments. Add lines 2e(1) through (3)	2e(4)		2732159
f Corrective distributions (see instructions)	2f		0
g Certain deemed distributions of participant loans (see instructions)	2g		16258
h Interest expense	2h		0
i Administrative expenses: (1) Professional fees	2i(1)	0	
(2) Contract administrator fees	2i(2)	41374	
(3) Investment advisory and management fees	2i(3)	3703	
(4) Other	2i(4)	0	
(5) Total administrative expenses. Add lines 2i(1) through (4)	2i(5)		45077
j Total expenses. Add all expense amounts in column (b) and enter total	2j		2793494
Net Income and Reconciliation			
k Net income (loss). Subtract line 2j from line 2d	2k		2795668
l Transfers of assets:			
(1) To this plan	2l(1)		
(2) From this plan	2l(2)		

Part III Accountant's Opinion

3 Complete lines 3a through 3c if the opinion of an independent qualified public accountant is attached to this Form 5500. Complete line 3d if an opinion is not attached.

a The attached opinion of an independent qualified public accountant for this plan is (see instructions):

(1) ☒ Unmodified (2) ☐ Qualified (3) ☐ Disclaimer (4) ☐ Adverse

b Check the appropriate box(es) to indicate whether the IQPA performed an ERISA section 103(a)(3)(C) audit. Check both boxes (1) and (2) if the audit was performed pursuant to both 29 CFR 2520.103-8 and 29 CFR 2520.103-12(d). Check box (3) if pursuant to neither.

(1) ☒ DOL Regulation 2520.103-8 (2) ☐ DOL Regulation 2520.103-12(d) (3) ☐ neither DOL Regulation 2520.103-8 nor DOL Regulation 2520.103-12(d).

c Enter the name and EIN of the accountant (or accounting firm) below:

(1) Name: **BERNARD ROBINSON & COMPANY,LLP**

(2) EIN: **56-0571159**

d The opinion of an independent qualified public accountant is **not attached** because:

(1) ☐ This form is filed for a CCT, PSA, or MTIA. (2) ☐ It will be attached to the next Form 5500 pursuant to 29 CFR 2520.104-50.

Part IV Compliance Questions

4 CCTs and PSAs do not complete Part IV. MTIAs, 103-12 IEs, and GIAs do not complete lines 4a, 4e, 4f, 4g, 4h, 4k, 4m, 4n, or 5. 103-12 IEs also do not complete lines 4j and 4l. MTIAs also do not complete line 4l.

During the plan year:

a Was there a failure to transmit to the plan any participant contributions within the time period described in 29 CFR 2510.3-102? Continue to answer "Yes" for any prior year failures until fully corrected. (See instructions and DOL's Voluntary Fiduciary Correction Program.)

	Yes	No	Amount
4a	X		396404

	Yes	No	Amount
b Were any loans by the plan or fixed income obligations due the plan in default as of the close of the plan year or classified during the year as uncollectible? Disregard participant loans secured by participant's account balance. (Attach Schedule G (Form 5500) Part I if "Yes" is checked.)			
4b		X	
c Were any leases to which the plan was a party in default or classified during the year as uncollectible? (Attach Schedule G (Form 5500) Part II if "Yes" is checked.)			
4c		X	
d Were there any nonexempt transactions with any party-in-interest? (Do not include transactions reported on line 4a. Attach Schedule G (Form 5500) Part III if "Yes" is checked.)			
4d		X	
e Was this plan covered by a fidelity bond?	X		500000
f Did the plan have a loss, whether or not reimbursed by the plan's fidelity bond, that was caused by fraud or dishonesty?		X	
4f		X	
g Did the plan hold any assets whose current value was neither readily determinable on an established market nor set by an independent third party appraiser?			
4g		X	
h Did the plan receive any noncash contributions whose value was neither readily determinable on an established market nor set by an independent third party appraiser?			
4h		X	
i Did the plan have assets held for investment? (Attach schedule(s) of assets if "Yes" is checked, and see instructions for format requirements.)	X		
4i	X		
j Were any plan transactions or series of transactions in excess of 5% of the current value of plan assets? (Attach schedule of transactions if "Yes" is checked and see instructions for format requirements.)			
4j		X	
k Were all the plan assets either distributed to participants or beneficiaries, transferred to another plan, or brought under the control of the PBGC?			
4k		X	
l Has the plan failed to provide any benefit when due under the plan?			
4l		X	
m If this is an individual account plan, was there a blackout period? (See instructions and 29 CFR 2520.101-3.)			
4m		X	
n If 4m was answered "Yes," check the "Yes" box if you either provided the required notice or one of the exceptions to providing the notice applied under 29 CFR 2520.101-3.			
4n			

5a Has a resolution to terminate the plan been adopted during the plan year or any prior plan year? ☐ Yes ☒ No
If "Yes," enter the amount of any plan assets that reverted to the employer this year _____.

5b If, during this plan year, any assets or liabilities were transferred from this plan to another plan(s), identify the plan(s) to which assets or liabilities were transferred. (See instructions.)

5b(1) Name of plan(s)	5b(2) EIN(s)	5b(3) PN(s)

5c Was the plan a defined benefit plan covered under the PBGC insurance program at any time during this plan year? (See ERISA section 4021 and instructions.) ☐ Yes ☐ No ☐ Not determined

If "Yes" is checked, enter the My PAA confirmation number from the PBGC premium filing for this plan year _____.

SCHEDULE R (Form 5500) Department of the Treasury Internal Revenue Service Department of Labor Employee Benefits Security Administration Pension Benefit Guaranty Corporation	Retirement Plan Information This schedule is required to be filed under sections 104 and 4065 of the Employee Retirement Income Security Act of 1974 (ERISA) and section 6058(a) of the Internal Revenue Code (the Code). ► File as an attachment to Form 5500.	OMB No. 1210-0110 2022 This Form is Open to Public Inspection.
For calendar plan year 2022 or fiscal plan year beginning 01/01/2022 and ending 12/31/2022		
A Name of plan SNAPDOCS 401(K) PLAN		B Three-digit plan number (PN) 001
C Plan sponsor's name as shown on line 2a of Form 5500 SNAPDOCS, INC.		D Employer Identification Number (EIN) 46-4305179
Part I Distributions		
All references to distributions relate only to payments of benefits during the plan year.		
1 Total value of distributions paid in property other than in cash or the forms of property specified in the instructions.....		1 0
2 Enter the EIN(s) of payor(s) who paid benefits on behalf of the plan to participants or beneficiaries during the year (if more than two, enter EINs of the two payors who paid the greatest dollar amounts of benefits): EIN(s): 84-1455663		
Profit-sharing plans, ESOPs, and stock bonus plans, skip line 3.		
3 Number of participants (living or deceased) whose benefits were distributed in a single sum, during the plan year.....		3
Part II Funding Information (If the plan is not subject to the minimum funding requirements of section 412 of the Internal Revenue Code or ERISA section 302, skip this Part.)		
4 Is the plan administrator making an election under Code section 412(d)(2) or ERISA section 302(d)(2)? ☐ Yes ☐ No ☐ N/A If the plan is a defined benefit plan, go to line 8.		
5 If a waiver of the minimum funding standard for a prior year is being amortized in this plan year, see instructions and enter the date of the ruling letter granting the waiver. Date: Month _____ Day _____ Year _____ If you completed line 5, complete lines 3, 9, and 10 of Schedule MB and do not complete the remainder of this schedule.		
6 a Enter the minimum required contribution for this plan year (include any prior year accumulated funding deficiency not waived).....		6a
b Enter the amount contributed by the employer to the plan for this plan year.....		6b
c Subtract the amount in line 6b from the amount in line 6a. Enter the result (enter a minus sign to the left of a negative amount).....		6c
If you completed line 6c, skip lines 8 and 9.		
7 Will the minimum funding amount reported on line 6c be met by the funding deadline? ☐ Yes ☐ No ☐ N/A		
8 If a change in actuarial cost method was made for this plan year pursuant to a revenue procedure or other authority providing automatic approval for the change or a class ruling letter, does the plan sponsor or plan administrator agree with the change? ☐ Yes ☐ No ☐ N/A		
Part III Amendments		
9 If this is a defined benefit pension plan, were any amendments adopted during this plan year that increased or decreased the value of benefits? If yes, check the appropriate box. If no, check the "No" box..... ☐ Increase ☐ Decrease ☐ Both ☐ No		
Part IV ESOPs (see instructions). If this is not a plan described under section 409(a) or 4975(e)(7) of the Internal Revenue Code, skip this Part.		
10 Were unallocated employer securities or proceeds from the sale of unallocated securities used to repay any exempt loan?.....		☐ Yes ☐ No
11 a Does the ESOP hold any preferred stock?.....		☐ Yes ☐ No
b If the ESOP has an outstanding exempt loan with the employer as lender, is such loan part of a "back-to-back" loan? (See instructions for definition of "back-to-back" loan.).....		☐ Yes ☐ No
12 Does the ESOP hold any stock that is not readily tradable on an established securities market?.....		☐ Yes ☐ No
For Paperwork Reduction Act Notice, see the Instructions for Form 5500.		
Schedule R (Form 5500) 2022 v. 220413		

Part V Additional Information for Multiemployer Defined Benefit Pension Plans

13 Enter the following information for each employer that (1) contributed more than 5% of total contributions to the plan during the plan year or (2) was one of the top-ten highest contributors (measured in dollars). See instructions. *Complete as many entries as needed to report all applicable employers.*

a Name of contributing employer

b EIN

c Dollar amount contributed by employer

d Date collective bargaining agreement expires (If employer contributes under more than one collective bargaining agreement, check box ☐ and see instructions regarding required attachment. Otherwise, enter the applicable date.) Month _____ Day _____ Year _____

e Contribution rate information (If more than one rate applies, check this box ☐ and see instructions regarding required attachment. Otherwise, complete lines 13e(1) and 13e(2).)

(1) Contribution rate (in dollars and cents) _____

(2) Base unit measure: ☐ Hourly ☐ Weekly ☐ Unit of production ☐ Other (specify): _____

a Name of contributing employer

b EIN

c Dollar amount contributed by employer

d Date collective bargaining agreement expires (If employer contributes under more than one collective bargaining agreement, check box ☐ and see instructions regarding required attachment. Otherwise, enter the applicable date.) Month _____ Day _____ Year _____

e Contribution rate information (If more than one rate applies, check this box ☐ and see instructions regarding required attachment. Otherwise, complete lines 13e(1) and 13e(2).)

(1) Contribution rate (in dollars and cents) _____

(2) Base unit measure: ☐ Hourly ☐ Weekly ☐ Unit of production ☐ Other (specify): _____

a Name of contributing employer

b EIN

c Dollar amount contributed by employer

d Date collective bargaining agreement expires (If employer contributes under more than one collective bargaining agreement, check box ☐ and see instructions regarding required attachment. Otherwise, enter the applicable date.) Month _____ Day _____ Year _____

e Contribution rate information (If more than one rate applies, check this box ☐ and see instructions regarding required attachment. Otherwise, complete lines 13e(1) and 13e(2).)

(1) Contribution rate (in dollars and cents) _____

(2) Base unit measure: ☐ Hourly ☐ Weekly ☐ Unit of production ☐ Other (specify): _____

a Name of contributing employer

b EIN

c Dollar amount contributed by employer

d Date collective bargaining agreement expires (If employer contributes under more than one collective bargaining agreement, check box ☐ and see instructions regarding required attachment. Otherwise, enter the applicable date.) Month _____ Day _____ Year _____

e Contribution rate information (If more than one rate applies, check this box ☐ and see instructions regarding required attachment. Otherwise, complete lines 13e(1) and 13e(2).)

(1) Contribution rate (in dollars and cents) _____

(2) Base unit measure: ☐ Hourly ☐ Weekly ☐ Unit of production ☐ Other (specify): _____

a Name of contributing employer

b EIN

c Dollar amount contributed by employer

d Date collective bargaining agreement expires (If employer contributes under more than one collective bargaining agreement, check box ☐ and see instructions regarding required attachment. Otherwise, enter the applicable date.) Month _____ Day _____ Year _____

e Contribution rate information (If more than one rate applies, check this box ☐ and see instructions regarding required attachment. Otherwise, complete lines 13e(1) and 13e(2).)

(1) Contribution rate (in dollars and cents) _____

(2) Base unit measure: ☐ Hourly ☐ Weekly ☐ Unit of production ☐ Other (specify): _____

a Name of contributing employer

b EIN

c Dollar amount contributed by employer

d Date collective bargaining agreement expires (If employer contributes under more than one collective bargaining agreement, check box ☐ and see instructions regarding required attachment. Otherwise, enter the applicable date.) Month _____ Day _____ Year _____

e Contribution rate information (If more than one rate applies, check this box ☐ and see instructions regarding required attachment. Otherwise, complete lines 13e(1) and 13e(2).)

(1) Contribution rate (in dollars and cents) _____

(2) Base unit measure: ☐ Hourly ☐ Weekly ☐ Unit of production ☐ Other (specify): _____

14 Enter the number of deferred vested and retired participants (inactive participants), as of the beginning of the plan year, whose contributing employer is no longer making contributions to the plan for:	14a		
a The current plan year. Check the box to indicate the counting method used to determine the number of inactive participants: ☐ last contributing employer ☐ alternative ☐ reasonable approximation (see instructions for required attachment).....		14b	
b The plan year immediately preceding the current plan year. ☐ Check the box if the number reported is a change from what was previously reported (see instructions for required attachment)			14c
c The second preceding plan year. ☐ Check the box if the number reported is a change from what was previously reported (see instructions for required attachment)			
15 Enter the ratio of the number of participants under the plan on whose behalf no employer had an obligation to make an employer contribution during the current plan year to:			
a The corresponding number for the plan year immediately preceding the current plan year.....	15a		
b The corresponding number for the second preceding plan year.....	15b		
16 Information with respect to any employers who withdrew from the plan during the preceding plan year:			
a Enter the number of employers who withdrew during the preceding plan year	16a		
b If line 16a is greater than 0, enter the aggregate amount of withdrawal liability assessed or estimated to be assessed against such withdrawn employers.....	16b		
17 If assets and liabilities from another plan have been transferred to or merged with this plan during the plan year, check box and see instructions regarding supplemental information to be included as an attachment		☐	

Part VI Additional Information for Single-Employer and Multiemployer Defined Benefit Pension Plans

18 If any liabilities to participants or their beneficiaries under the plan as of the end of the plan year consist (in whole or in part) of liabilities to such participants and beneficiaries under two or more pension plans as of immediately before such plan year, check box and see instructions regarding supplemental information to be included as an attachment

19 If the total number of participants is 1,000 or more, complete lines (a) through (c)

a Enter the percentage of plan assets held as:
 Stock: _____% Investment-Grade Debt: _____% High-Yield Debt: _____% Real Estate: _____% Other: _____%

b Provide the average duration of the combined investment-grade and high-yield debt:
☐ 0-3 years ☐ 3-6 years ☐ 6-9 years ☐ 9-12 years ☐ 12-15 years ☐ 15-18 years ☐ 18-21 years ☐ 21 years or more

c What duration measure was used to calculate line 19(b)?
☐ Effective duration ☐ Macaulay duration ☐ Modified duration ☐ Other (specify): _____

20 PBGC missed contribution reporting requirements. If this is a multiemployer plan or a single-employer plan that is not covered by PBGC, skip line 20.

a Is the amount of unpaid minimum required contributions for all years from Schedule SB (Form 5500) line 40 greater than zero? ☐ Yes ☐ No

b If line 20a is "Yes," has PBGC been notified as required by ERISA sections 4043(c)(5) and/or 303(k)(4)? Check the applicable box:

☐ Yes.

☐ No. Reporting was waived under 29 CFR 4043.25(c)(2) because contributions equal to or exceeding the unpaid minimum required contribution were made by the 30th day after the due date.

☐ No. The 30-day period referenced in 29 CFR 4043.25(c)(2) has not yet ended, and the sponsor intends to make a contribution equal to or exceeding the unpaid minimum required contribution by the 30th day after the due date.

☐ No. Other. Provide explanation _____

Client: **112762 - Snapdocs 401(k) Plan**
Engagement: **EBP 2022 - Snapdocs 401(k) Plan**
Trial Balance: **TB**
Workpaper: **1320 - Adjusting Journal Entries Report**

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries JE # 1		4199		
To roll equity				
600	Employee Contributions		13,772.24	
600	Employee Contributions		157,644.02	
610	Employer Contributions		7,703.94	
610	Employer Contributions		145,543.89	
500	Assets available for Benefit			324,664.09
Total			324,664.09	324,664.09
Adjusting Journal Entries JE # 2		4222		
To record the CY contribution receivable for the 12/31/22 payroll.				
200	Employer Contributions Rec		276,959.02	
210	Employee Contributions Rec		300.39	
600	Employee Contributions			300.39
610	Employer Contributions			276,959.02
Total			277,259.41	277,259.41

Client: 112762 - Snapdocs 401(k) Plan
Engagement: EBP 2022 - Snapdocs 401(k) Plan
Trial Balance:
Worksheet:

Account	Description	1st PP-FINAL 12/31/2021	UNADJ 12/31/2022	JE Ref #	AJE	ADJ 12/31/2022	JE Ref #	RJE	FINAL 12/31/2022
Group : [4100] Investments									
Subgroup : [4101] Investments at Fair Value									
110	Mutual Funds	14,121,908.73	16,846,944.90 4120		0.00	16,846,944.90		0.00	16,846,944.90
Subtotal [4101.1] Investments at Fair Value		14,121,908.73	16,846,944.90		0.00	16,846,944.90		0.00	16,846,944.90
Subgroup : [4101] Investments at Contract Value									
112	Forfeiture Account	1,162.10	2,943.22 4120		0.00	2,943.22		0.00	2,943.22
120	Fixed Annuity Account	7,373.63	35,907.55		0.00	35,907.55		0.00	35,907.55
Subtotal [4101.2] Investments at Contract Value		8,535.73	38,850.77		0.00	38,850.77		0.00	38,850.77
Total [4100] Investments		14,130,444.46	16,885,795.67		0.00	16,885,795.67		0.00	16,885,795.67
Group : [4200] Receivables									
Subgroup : [4201] Employee Receivable									
210	Employee Contributions Rec	157,644.02	0.00		300.39	300.39		0.00	300.39
					AJE - 2	300.39			
Subtotal [4201] Employee Receivable		157,644.02	0.00		300.39	300.39		0.00	300.39
Subgroup : [4202] Employer Receivable									
200	Employer Contributions Rec	145,543.89	0.00		276,959.02	276,959.02		0.00	276,959.02
					AJE - 2	276,959.02			
Subtotal [4202] Employer Receivable		145,543.89	0.00		276,959.02	276,959.02		0.00	276,959.02
Subgroup : [4203] Other Employer Contributions Receivable									
205	Other Employer Contributions Rec	21,476.18	0.00		0.00	0.00		0.00	0.00
Subtotal [4203] Other Employer Contributions Receivable		21,476.18	0.00		0.00	0.00		0.00	0.00
Subgroup : [4204] Notes Receivable from Participants									
220	Participant Loans	34,584.72	91,202.50 4120		0.00	91,202.50		0.00	91,202.50
Subtotal [4204] Notes Receivable from Participants		34,584.72	91,202.50		0.00	91,202.50		0.00	91,202.50
Total [4200] Receivables		359,248.81	91,202.50		277,259.41	368,461.91		0.00	368,461.91
Current Assets		14,489,693.27	16,976,998.17		277,259.41	17,254,257.58		0.00	17,254,257.58
TOTAL ASSET		14,489,693.27	16,976,998.17		277,259.41	17,254,257.58		0.00	17,254,257.58
Current Liabilities		0.00	0.00		0.00	0.00		0.00	0.00
TOTAL LIABILITY		0.00	0.00		0.00	0.00		0.00	0.00
Group : [6000] Net Assets Available for Benefits									
Subgroup : None									
500	Assets available for Benefit	0.00	(14,165,029.18) 4120		(324,664.09)	(14,489,693.27)		0.00	(14,489,693.27)
					AJE - 1	(324,664.09)			
Subtotal : None		0.00	(14,165,029.18)		(324,664.09)	(14,489,693.27)		0.00	(14,489,693.27)
Total [6000] Net Assets Available for Benefits		0.00	(14,165,029.18)		(324,664.09)	(14,489,693.27)		0.00	(14,489,693.27)
Equity		0.00	(14,165,029.18)		(324,664.09)	(14,489,693.27)		0.00	(14,489,693.27)
NET (INCOME) LOSS		(14,489,693.27)	(2,811,968.99)		47,404.68	(2,764,564.31)		0.00	(2,764,564.31)
TOTAL EQUITY		(14,489,693.27)	(16,976,998.17)		(277,259.41)	(17,254,257.58)		0.00	(17,254,257.58)
TOTAL LIABILITY AND EQUITY		(14,489,693.27)	(16,976,998.17)		(277,259.41)	(17,254,257.58)		0.00	(17,254,257.58)
Group : [7101] Employee Contributions									
Subgroup : None									
600	Employee Contributions	(2,048,483.27)	(4,928,323.66) 4120		171,115.87	(4,757,207.79)		0.00	(4,757,207.79)

				AJE - 1	157,644.02				
				AJE - 1	13,772.24				
				AJE - 2	(300.39)				
Subtotal : None		<u>(2,048,483.27)</u>	<u>(4,928,323.66)</u>		<u>171,115.87</u>	<u>(4,757,207.79)</u>	<u>0.00</u>	<u>(4,757,207.79)</u>	
Total [7101] Employee Contributions		<u>(2,048,483.27)</u>	<u>(4,928,323.66)</u>		<u>171,115.87</u>	<u>(4,757,207.79)</u>	<u>0.00</u>	<u>(4,757,207.79)</u>	
Group : [7102] Employer Contributions									
Subgroup : None									
605 Other Employer Contributions	(21,476.18)		0.00		0.00	0.00	0.00	0.00	
610 Employer Contributions	(1,122,967.83)		(2,464,381.84) 4120		(123,711.19)	(2,588,093.03)	0.00	(2,588,093.03)	
				AJE - 1	145,543.89				
				AJE - 1	7,703.94				
				AJE - 2	(276,959.02)				
775 Forfeiture	0.00		(1,723.61) 4120		0.00	(1,723.61)	0.00	(1,723.61)	
Subtotal : None	<u>(1,144,444.01)</u>	<u>(2,466,105.45)</u>			<u>(123,711.19)</u>	<u>(2,589,816.64)</u>	<u>0.00</u>	<u>(2,589,816.64)</u>	
Total [7102] Employer Contributions	<u>(1,144,444.01)</u>	<u>(2,466,105.45)</u>			<u>(123,711.19)</u>	<u>(2,589,816.64)</u>	<u>0.00</u>	<u>(2,589,816.64)</u>	
Group : [7103] Net Appreciation (Depreciation) of Investments									
Subgroup : None									
730 Unrealized (Gains) Losses	243,839.65		3,652,737.49 4120		0.00	3,652,737.49	0.00	3,652,737.49	
Subtotal : None	<u>243,839.65</u>	<u>3,652,737.49</u>			<u>0.00</u>	<u>3,652,737.49</u>	<u>0.00</u>	<u>3,652,737.49</u>	
Total [7103] Net Appreciation (Depreciation) of Investments	<u>243,839.65</u>	<u>3,652,737.49</u>			<u>0.00</u>	<u>3,652,737.49</u>	<u>0.00</u>	<u>3,652,737.49</u>	
Group : [7104] Rollovers									
Subgroup : None									
630 Rollovers	(1,572,252.86)		(1,052,205.37) 4120		0.00	(1,052,205.37)	0.00	(1,052,205.37)	
Subtotal : None	<u>(1,572,252.86)</u>	<u>(1,052,205.37)</u>			<u>0.00</u>	<u>(1,052,205.37)</u>	<u>0.00</u>	<u>(1,052,205.37)</u>	
Total [7104] Rollovers	<u>(1,572,252.86)</u>	<u>(1,052,205.37)</u>			<u>0.00</u>	<u>(1,052,205.37)</u>	<u>0.00</u>	<u>(1,052,205.37)</u>	
Group : [7105] Interest and Dividend Income									
Subgroup : None									
720 Interest and Dividends	(476,278.38)		(800,847.91) 4120		0.00	(800,847.91)	0.00	(800,847.91)	
Subtotal : None	<u>(476,278.38)</u>	<u>(800,847.91)</u>			<u>0.00</u>	<u>(800,847.91)</u>	<u>0.00</u>	<u>(800,847.91)</u>	
Total [7105] Interest and Dividend Income	<u>(476,278.38)</u>	<u>(800,847.91)</u>			<u>0.00</u>	<u>(800,847.91)</u>	<u>0.00</u>	<u>(800,847.91)</u>	
Group : [7106] Interest Income on Notes Receivable									
Subgroup : None									
740 Participant Loan Interest	(522.14)		(4,375.80) 4120		0.00	(4,375.80)	0.00	(4,375.80)	
Subtotal : None	<u>(522.14)</u>	<u>(4,375.80)</u>			<u>0.00</u>	<u>(4,375.80)</u>	<u>0.00</u>	<u>(4,375.80)</u>	
Total [7106] Interest Income on Notes Receivable	<u>(522.14)</u>	<u>(4,375.80)</u>			<u>0.00</u>	<u>(4,375.80)</u>	<u>0.00</u>	<u>(4,375.80)</u>	
Revenues	<u>(4,998,141.01)</u>	<u>(5,599,120.70)</u>			<u>47,404.68</u>	<u>(5,551,716.02)</u>	<u>0.00</u>	<u>(5,551,716.02)</u>	
Group : [7203] Asset Transfer									
Subgroup : None									
997 Additional Deposits - Conversion	(9,924,058.41)		0.00		0.00	0.00	0.00	0.00	
998 Transferred Loans	(28,342.33)		0.00		0.00	0.00	0.00	0.00	
999 Transfers	(1,158.60)		0.00		0.00	0.00	0.00	0.00	
Subtotal : None	<u>(9,953,559.34)</u>	<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Total [7203] Asset Transfer	<u>(9,953,559.34)</u>	<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Other Income	<u>(9,953,559.34)</u>	<u>0.00</u>			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL REVENUE	<u>(14,951,700.35)</u>	<u>(5,599,120.70)</u>			<u>47,404.68</u>	<u>(5,551,716.02)</u>	<u>0.00</u>	<u>(5,551,716.02)</u>	

Group : [7201] Benefits Paid								
Subgroup : None								
800	Distributions	458,107.73	2,742,166.76	4120	0.00	2,742,166.76	(5,950.00)	2,736,216.76
810	Deemed distributions of participants loans	0.00	4,882.64		0.00	4,882.64	(5,950.00)	4,882.64
Subtotal : None		<u>458,107.73</u>	<u>2,747,049.40</u>		<u>0.00</u>	<u>2,747,049.40</u>	<u>(5,950.00)</u>	<u>2,741,099.40</u>
Total [7201] Benefits Paid		<u>458,107.73</u>	<u>2,747,049.40</u>		<u>0.00</u>	<u>2,747,049.40</u>	<u>(5,950.00)</u>	<u>2,741,099.40</u>
Group : [7202] Administrative Expenses								
Subgroup : None								
850	Admin Expenses	3,899.35	40,102.31	4120	0.00	40,102.31	5,950.00	46,052.31
Subtotal : None		<u>3,899.35</u>	<u>40,102.31</u>		<u>0.00</u>	<u>40,102.31</u>	<u>5,950.00</u>	<u>46,052.31</u>
Total [7202] Administrative Expenses		<u>3,899.35</u>	<u>40,102.31</u>		<u>0.00</u>	<u>40,102.31</u>	<u>5,950.00</u>	<u>46,052.31</u>
Operating Expenses		<u>462,007.08</u>	<u>2,787,151.71</u>		<u>0.00</u>	<u>2,787,151.71</u>	<u>0.00</u>	<u>2,787,151.71</u>
TOTAL EXPENSE		<u>462,007.08</u>	<u>2,787,151.71</u>		<u>0.00</u>	<u>2,787,151.71</u>	<u>0.00</u>	<u>2,787,151.71</u>
NET (INCOME) LOSS		<u>(14,489,693.27)</u>	<u>(2,811,968.99)</u>		<u>47,404.68</u>	<u>(2,764,564.31)</u>	<u>0.00</u>	<u>(2,764,564.31)</u>
Sum of Account Groups		<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Client: **112762 - Snapdocs 401(k) Plan**
Engagement: **EBP 2022 - Snapdocs 401(k) Plan**
Trial Balance: **TB**
Workpaper: **1330 - Reclassifying Journal Entries Report**

Account		Description	W/P Ref	Debit	Credit
Reclassifying Journal Entries JE # 101			7020		
To reclass distribution and loan origination fees.					
850	Admin Expenses			5,950.00	
800	Distributions				5,950.00
Total				5,950.00	5,950.00

SNAPDOCS 401(K) PLAN
FINANCIAL STATEMENTS
DECEMBER 31, 2022 AND 2021



SNAPDOCS 401(K) PLAN

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Independent Auditor's Report

To the Snapdocs 401(k) Plan
and participants
San Francisco, California

Scope and Nature of the ERISA Section 103(a)(3)(C) Audits for the Financial Statements

We have performed audits of the accompanying financial statements of Snapdocs 401(k) Plan, an employee benefit plan subject to the Employee Retirement Income Security Act of 1974 (ERISA), as permitted by ERISA Section 103(a)(3)(C). The financial statements comprise the statements of net assets available for benefits as of December 31, 2022 and 2021, and the related statement of changes in net assets available for benefits for the year ended December 31, 2022, and the related notes to the financial statements.

Management, having determined it is permissible in the circumstances, has elected to have the audits of the financial statements performed in accordance with ERISA Section 103(a)(3)(C) pursuant to 29 CFR 2520.103-8 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA. As permitted by ERISA Section 103(a)(3)(C), our audit need not extend to any statements or information related to assets held for investment of the plan (investment information) by a bank or similar institution or insurance carrier that is regulated, supervised, and subject to periodic examination by a state or federal agency, provided that the statements or information regarding assets so held are prepared and certified to by the bank or similar institution or insurance carrier in accordance with 29 CFR 2520.103-5 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA (qualified institution).

Management has obtained certifications from a qualified institution as of December 31, 2022 and 2021, and for the year ended December 31, 2022, stating that the certified investment information, as described in Note 3 to the financial statements, is complete and accurate.

Opinion on the Financial Statements

In our opinion, based on our audits and on the procedures performed as described in the Auditor's Responsibilities for the Audit of the Financial Statements section—

- The amounts and disclosures in the financial statements referred to above, other than those agreed to or derived from the certified investment information, are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America.
- The information in the financial statements referred to above related to assets held by and certified to by a qualified institution agrees to, or is derived from, in all material respects, the information prepared and certified by an institution that management determined meets the requirements of ERISA Section 103(a)(3)(C).

Basis for Opinion on the Financial Statements

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Snapdocs 401(k) Plan and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our ERISA Section 103(a)(3)(C) audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Management's election of the ERISA Section 103(a)(3)(C) audit does not affect management's responsibility for the financial statements.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Snapdocs 401(k) Plan's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

Management is also responsible for maintaining a current plan instrument, including all plan amendments; administering the plan; and determining that the plan's transactions that are presented and disclosed in the financial statements are in conformity with the plan's provisions, including maintaining sufficient records with respect to each of the participants, to determine the benefits due or which may become due to such participants.

Auditor's Responsibilities for the Audit of the Financial Statements

Except as described in the Scope and Nature of the ERISA Section 103(a)(3)(C) Audit of the Financial Statements section of our report, our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

Auditor's Responsibilities for the Audit of the Financial Statements (Continued)

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Snapdocs 401(k) Plan's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Snapdocs 401(k) Plan's ability to continue as a going concern for a reasonable period of time.

Our audits did not extend to the certified investment information, except for obtaining and reading the certification, comparing the certified investment information with the related information presented and disclosed in the financial statements, and reading the disclosures relating to the certified investment information to assess whether they are in accordance with the presentation and disclosure requirements of accounting principles generally accepted in the United States of America.

Accordingly, the objective of an ERISA Section 103(a)(3)(C) audit is not to express an opinion about whether the financial statements as a whole are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

2022 Supplemental Schedules Required by ERISA

The supplemental schedule of delinquent participant contributions during the year ended December 31, 2022 and the supplemental schedule of assets (held at end of year) as of December 31, 2022 (the "supplemental schedules") are presented for purposes of additional analysis and are not a required part of the financial statements but are supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information included in the supplemental schedules, other than that agreed to or derived from the certified investment information, has been subjected to auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with generally accepted auditing standards.

2022 Supplemental Schedules Required by ERISA (Continued)

For information included in the supplemental schedules that agreed to or is derived from the certified investment information, we compared such information to the related certified investment information.

In forming our opinion on the supplemental schedules, we evaluated whether the supplemental schedules, other than the information agreed to or derived from the certified investment information, including the form and content, are presented in conformity with the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA.

In our opinion:

- The form and content of the supplemental schedules, other than the information in the supplemental schedules that agreed to or is derived from the certified investment information, are presented, in all material respects, in conformity with the Department of Labor's Rules and Regulations for Reporting and Disclosure under ERISA.
- The information in the supplemental schedules related to assets held by and certified to by a qualified institution agrees to, or is derived from, in all material respects, the information prepared and certified by an institution that management determined meets the requirements of ERISA Section 103(a)(3)(C).

Bernard Robinson & Company, L.L.P.

Greensboro, North Carolina
September 19, 2023

SNAPDOCS 401(K) PLAN
Statements of Net Assets Available for Benefits
December 31, 2022 and 2021

	<u>2022</u>	<u>2021</u>
Assets:		
Investments:		
Investments, at fair value	\$ 16,846,945	\$ 14,121,909
Investments, at contract value	38,851	8,536
Total investments	<u>16,885,796</u>	<u>14,130,445</u>
Receivables:		
Employer contributions	276,959	145,544
Participant contributions	300	157,644
Other employer contributions	-	21,476
Notes receivable from participants	91,203	34,585
Total receivables	<u>368,462</u>	<u>359,249</u>
Total assets	<u>17,254,258</u>	<u>14,489,694</u>
Liabilities:	<u>-</u>	<u>-</u>
Net assets available for benefits	<u><u>\$ 17,254,258</u></u>	<u><u>\$ 14,489,694</u></u>

SNAPDOCS 401(K) PLAN**Statement of Changes in Net Assets Available for Benefits****Year Ended December 31, 2022**

Additions:

Investment income (loss):

Net depreciation in fair value of investments	\$ (3,652,738)
Interest and dividend income	800,848
Total investment loss	<u>(2,851,890)</u>

Interest income on notes receivable from participants	<u>4,376</u>
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Contributions:

Employer	2,589,817
Participant	4,757,208
Rollover	1,052,205
Total contributions	<u>8,399,230</u>

Total additions	<u>5,551,716</u>
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Deductions:

Benefits paid to participants	2,741,099
Administrative expenses	<u>46,053</u>
Total deductions	<u>2,787,152</u>

Net increase	2,764,564
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Net assets available for benefits:

Beginning of year	<u>14,489,694</u>
End of year	<u><u>\$ 17,254,258</u></u>

NOTE 1 - DESCRIPTION OF PLAN

The following description of Snapdocs 401(k) Plan (the "Plan") provides only general information. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

General

The Plan is a safe harbor defined contribution plan covering all eligible classes of employees of Snapdocs, Inc. (the "Company") who are 18 years of age or older. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 ("ERISA"). The Plan administrator is responsible for oversight of the Plan. The Plan's Investment Committee determines the appropriateness of the Plan's investment offerings, monitors investment performance and reports to the Plan administrator.

Contributions

Each year, participants may contribute up to 50% of their annual pre-tax annual compensation, as defined in the Plan, up to a maximum amount allowed by law. Participants may also make qualified Roth contributions to the Plan and may contribute amounts representing distributions from other qualified defined benefit or defined contribution plans. Participants who have attained age 50 before the end of the Plan year are eligible to make catch-up contributions. Participants direct the investment of their contributions into various investment options offered by the Plan. The Plan includes an auto-enrollment provision whereby all newly eligible employees are automatically enrolled in the Plan unless they affirmatively elect not to participate in the Plan. Automatically enrolled participants have their deferral rate set at 4% of eligible compensation until changed by the participant. On January 1, 2022, Plan management amended the Plan to add an automatic escalation provision which will increase auto-enrolled participating employee's deferral rates by 1% per year up to a maximum of 15%.

The Company makes safe harbor contributions equal to 100% of the first 4% of the participant's eligible compensation. Contributions are subject to certain limitations as determined by the Internal Revenue Code.

Participant Accounts

Each participant's account is credited with the participant's contributions, including amounts rolled over from other qualified plans, and Company contributions, as well as allocations of Plan earnings. Participant accounts are charged with an allocation of administrative expenses that are paid by the Plan. Allocations are based on participant earnings, account balances, or specific participant transactions, as defined by the Plan. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account.

Vesting

Participants are vested immediately in their contributions, including amounts rolled over from other qualified plans, and Company safe harbor contributions, plus actual earnings thereon.

SNAPDOCS 401(K) PLAN
Notes to Financial Statements

NOTE 1 - DESCRIPTION OF PLAN (Continued)

Notes Receivable from Participants

Participants may borrow from their fund accounts a minimum of \$1,000 up to a maximum equal to the lesser of \$50,000 or 50% of their account balance. A participant may have up to one outstanding loan at a time.

The loans are secured by the balance in the participant's account and bear interest at rates that are prime plus 1% at the time the loan is requested, which is commensurate with local prevailing rates as determined periodically by the Plan administrator. Principal and interest are paid ratably through regular payroll deductions.

Payment of Benefits

Participants are entitled to receive lump-sum payments of all or any portion of their vested account balance upon attainment of age 59½. On termination of service due to death, disability, or retirement, a participant may elect to receive either a lump-sum, partial or installment payments equal to the value of the participant's vested interest in his or her account, or can delay benefit payments until required minimum distributions will begin. For termination of service for other reasons, a participant may receive the value of the vested interest in his or her account as a lump-sum distribution. If a participant's vested interest does not exceed \$5,000, a lump-sum distribution will be made regardless of whether the participant consents to receive the payment. Any distribution greater than \$1,000 that is made without the participant's consent is rolled over to an individual retirement plan designated by the Plan administrator. Participants are permitted to take hardship distributions from selected accounts, as defined by the Plan, upon demonstrations of financial hardship.

Forfeited Accounts

At December 31, 2022 and 2021, forfeited nonvested accounts totaled \$2,943 and \$1,162, respectively. The Company has full discretion to use forfeitures to offset expenses of the Plan and/or employer contributions. During 2022, there were no reductions in Plan expenses and/or employer contributions from forfeited nonvested accounts.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of the Plan are prepared on the accrual basis of accounting.

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America ("GAAP") requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and changes therein, and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Investment Valuation and Income Recognition

Investments held by a defined contribution plan are reported at fair value, except for fully benefit-responsive investment contracts, which are reported at contract value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Contract value is the relevant measurement for the portion of the net assets available for benefits of a defined-contribution plan attributable to fully benefit-responsive investment contracts because contract value is the amount participants normally would receive if they were to initiate permitted transactions under the terms of the Plan. The Plan's Investment Committee determines the Plan's valuation policies utilizing information provided by the investment advisers, custodians and insurance company. See Note 4 for discussion of fair value measurements.

Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. Net appreciation or depreciation includes the Plan's gains and losses on investments bought and sold as well as held during the year.

Notes Receivable from Participants

Notes receivable from participants are measured at their unpaid principal balance plus any accrued but unpaid interest. Interest income is recorded on the accrual basis. Related fees are recorded as administrative expenses and are expensed when they are incurred. No allowance for credit losses has been recorded as of December 31, 2022 and 2021. Delinquent notes receivable from participants are recorded as a distribution based upon the terms of the Plan document.

Payment of Benefits

Benefits are recorded when paid.

Administrative Expenses

Certain expenses of maintaining the Plan are paid by the Plan, unless otherwise paid by the Company. Expenses that are paid by the Company are excluded from these financial statements. Investment-related expenses are included in net appreciation or depreciation of fair value of investments. Fees related to the administration of notes receivable from participants are charged directly to the participant's account and are included with the loan principal amount in notes receivable from participants. Expenses not paid by the Company are paid using the Plan's assets and will generally be allocated among the accounts of all participants in the Plan. These expenses will be allocated either proportionately based on the value of the account balances or as an equal dollar amount based on the number of participants in the Plan. The method of allocating the expenses depends on the nature of the expense itself.

Subsequent Events

The Plan has evaluated events and transactions for potential recognition or disclosure through September 19, 2023, which is the date the financial statements were available to be issued.

SNAPDOCS 401(K) PLAN
Notes to Financial Statements

NOTE 3 - INFORMATION CERTIFIED BY EMPOWER (Unaudited)

Certain information related to investments and notes receivable from participants disclosed in the accompanying financial statements and supplemental schedules, including investments and notes receivable from participants held at December 31, 2022 and 2021, and net appreciation/depreciation in fair value of investments, and interest and dividends for the year ended December 31, 2022, was obtained or derived from information supplied to the Plan administrator and certified as complete and accurate by Empower Annuity Insurance Company of America and Empower Trust Company, LLC ("Empower"), formerly Great-West Life & Annuity Insurance Company and Great-West Trust Company, LLC ("Great-West").

NOTE 4 - FAIR VALUE MEASUREMENTS

The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

The three levels of the fair value hierarchy under Topic 820 are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan has the ability to access at the measurement date.

Level 2 - Inputs other than quoted market prices included within Level 1 that are observable for the asset or liability, either directly or indirectly, such as:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability; and
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 - Inputs that are unobservable inputs for the asset or liability.

Following is a description of the valuation methodologies used for assets measured at fair value.

Mutual funds: Valued at the daily closing price as reported by the fund. Mutual funds held by the Plan are open-end mutual funds that are registered with the U.S. Securities and Exchange Commission ("SEC"). These funds are required to publish their daily net asset value ("NAV") and to transact at that price. The mutual funds held by the Plan are deemed to be actively traded.

The following tables set forth by level within the fair value hierarchy, the Plan's fair value measurements at December 31, 2022 and 2021. Classification within the fair value hierarchy table is based on the lowest level of any input that is significant to the fair value measurement.

SNAPDOCS 401(K) PLAN
Notes to Financial Statements

NOTE 4 - FAIR VALUE MEASUREMENTS (Continued)

Fair Value Measurements at December 31, 2022				
	Level 1	Level 2	Level 3	Total
Mutual funds	<u>\$16,846,945</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$16,846,945</u>
Total assets in the fair value hierarchy	<u>\$16,846,945</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$16,846,945</u>
Fair Value Measurements at December 31, 2021				
	Level 1	Level 2	Level 3	Total
Mutual funds	<u>\$14,121,909</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$14,121,909</u>
Total assets in the fair value hierarchy	<u>\$14,121,909</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$14,121,909</u>

NOTE 5 - FULLY BENEFIT-RESPONSIVE INVESTMENT CONTRACTS

The Plan holds one separate investment contract that meets the fully benefit-responsive investment contract criteria, and therefore, is reported at contract value. Contract value is the relevant measurement for fully benefit-responsive investment contracts because this is the amount received by participants if they were to initiate permitted transactions under the terms of the Plan. Contract value represents contributions made under each contract, plus earnings, less participant withdrawals and administrative expenses. The contract value of the fully benefit-responsive investment contract was \$38,851 and \$8,536 at December 31, 2022 and 2021, respectively.

The investment contract held by the Plan is a guaranteed investment contract. The contract issuer is contractually obligated to repay the principal and interest at a specified interest rate that is guaranteed to the Plan. The crediting rate is based on a formula established by the contract issuer but may not be less than -0-% as specified by the contract. Such interest rates are declared on a quarterly basis by the contract issuer. There are no reserves against contract value for credit risk of the contract issuer or otherwise. The guaranteed investment contracts do not permit the issuer to terminate the agreement prior to the scheduled maturity date.

The Plan's ability to receive amounts due in accordance with fully benefit-responsive investment contracts is dependent on the third-party issuer's ability to meet its financial obligations. The issuer's ability to meet its contractual obligations may be affected by future economic and regulatory developments.

Certain events limit the ability of the Plan to transact at contract value with the issuer. These events may be different under each contract. Examples of such events include the following:

- (1) The Plan's failure to qualify under Section 401(a) of the Internal Revenue Code or the failure of the trust to be tax-exempt under Section 501(a) of the Internal Revenue Code.
- (2) Premature termination of the contracts.
- (3) Plan termination or merger.
- (4) Changes to the Plan's prohibition on competing investment options.
- (5) Bankruptcy of the Plan sponsor or other Plan sponsor events (for example, divestitures or spin-offs of a subsidiary) that significantly affect the Plan's normal operations.

SNAPDOCS 401(K) PLAN
Notes to Financial Statements

NOTE 5 - FULLY BENEFIT-RESPONSIVE INVESTMENT CONTRACTS (Continued)

No events are probable of occurring that might limit the ability of the Plan to transact at contract value with the contract issuers and that also would limit the ability of the Plan to transact at contract value with the participants.

In addition, certain events allow the issuer to terminate the contracts with the Plan and settle at an amount different from contract value. Those events may be different under each contract. Examples of such events include the following:

- (1) An uncured violation of the Plan's investment guidelines.
- (2) A breach of material obligation under the contract.
- (3) A material misrepresentation.
- (4) A material amendment to the agreements without the consent of the issuer.

There are no participant redemption restrictions for the investment with respect to exchanges in investment options.

NOTE 6 - RELATED PARTY AND PARTY-IN-INTEREST TRANSACTIONS

Plan recordkeeping, transaction processing, fund management and custodial services were provided by Empower Retirement, subsidiaries, and affiliates. Investment advisory services were provided by Compass Financial Partners, and its affiliates. Fees associated with these services qualify as party-in-interest transactions. Certain asset based fees incurred by the Plan are included in net appreciation or depreciation in fair value of investments, as they are paid through revenue sharing, rather than a direct payment. Fees incurred by the Plan are allocated to participant accounts and expensed.

NOTE 7 - PLAN TERMINATION

Although it has not expressed any intent to do so, the Company has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of Plan termination, participants would become 100% vested in their employer contributions.

NOTE 8 - TAX STATUS

The Plan adopted a non-standardized prototype plan sponsored by Great-West Trust Company LLC. The prototype plan has received a determination letter from the Internal Revenue Service dated June 30, 2020, that the prototype plan and related trust are designed in accordance with applicable sections of the Internal Revenue Code ("IRC"). Although the Plan has been amended since receiving the determination letter, the Plan administrator believes the Plan is designed and is currently being operated in compliance with the applicable provisions of the IRC and therefore believes that the Plan is qualified and the related trust is tax-exempt.

SNAPDOCS 401(K) PLAN
Notes to Financial Statements

NOTE 8 - TAX STATUS (Continued)

Accounting principles generally accepted in the United States of America require Plan management to evaluate tax positions taken by the Plan and recognize a tax liability (or asset) if the Plan has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service. The Plan administrator has analyzed the tax positions taken by the Plan, and has concluded that as of December 31, 2022 and 2021, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Plan is subject to routine audits by taxing jurisdictions.

NOTE 9 - RISKS AND UNCERTAINTIES

The Plan invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect participants' account balances and the amounts reported in the statements of net assets available for benefits.

NOTE 10 - RECONCILIATION OF FINANCIAL STATEMENTS TO FORM 5500

The following is a reconciliation of net assets available for benefits per the financial statements to net assets per the Form 5500 as of December 31, 2022 and 2021:

	2022	2021
Net assets available for benefits per the financial statements	\$17,254,258	\$14,489,694
Employer contributions receivable	(276,959)	(145,544)
Participant contributions receivable	(300)	(157,644)
Other employer contributions receivable	-	(21,476)
Notes receivable from participants deemed distributed	(16,301)	-
Net assets per the Form 5500	<u>\$16,960,698</u>	<u>\$14,165,030</u>

The following is a reconciliation of the change in net assets available for benefits per the financial statements to net income per Form 5500 for the period ended December 31, 2022:

Change in net assets available for benefits per the financial statements	\$ 2,764,564
Change in employer contributions receivable	(131,415)
Change in participant contributions receivable	157,344
Change in other employer contributions receivable	21,476
Change in notes receivable from participants deemed distributed	<u>(16,301)</u>
Net income per Form 5500	<u>\$ 2,795,668</u>

SUPPLEMENTAL INFORMATION

SNAPDOCS 401(K) PLAN**EIN: 46-4305179, Plan 001****Schedule H, Line 4a - Schedule of Delinquent Participant Contributions****Year Ended December 31, 2022**

Participant Contributions Transferred Late to Plan	Total that Constitutes Nonexempt Prohibited Transactions			Total Fully Corrected Under VFCP and PTE 2002-51
Check here if Late Participant Loan Repayments are included: X	Contributions Not Corrected	Contributions Corrected Outside VFCP	Contributions Pending Correction in VFCP	

2021	\$	-	\$ 13,772	\$	-	\$	-
2022		-	382,632		-		-
Total	\$	-	\$ 396,404	\$	-	\$	-

SNAPDOCS 401(K) PLAN**EIN: 46-4305179, Plan 001****Schedule H, Line 4i - Schedule of Assets (Held at End of Year)****December 31, 2022**

(a)	(b) Identity of issue, borrower, lessor, or similar party	(c) Description of investment		(d)	(e)
		Interest Rate	Maturity Date	Cost	Current Value
	Guaranteed interest contract, at contract value:				
*	EI Fixed Account - Series Class I			**	\$ 38,851
	Mutual funds, at fair value:				
	Alger Small Cap Focus Y			**	4,546
	Allspring Special Mid Cap Value R6			**	133,821
	Allspring Special Small Cap Value R6			**	78,153
	American Century Sustainable Equity R6			**	135,556
	American Funds EuroPacific Gr R6			**	57,793
	American Funds New Perspective R6			**	153,771
	American Funds New World R6			**	29,586
	Fidelity 500 Index			**	2,103,033
	Fidelity Mid Cap Index			**	265,941
	Fidelity Small Cap Index			**	237,106
	Fidelity Total International Index			**	522,064
	Fidelity US Bond Index			**	228,843
	JPMorgan Large Cap Growth R6			**	159,803
	MassMutual Mid Cap Growth I			**	44,491
	MFS Value R6			**	132,055
	PGIM Total Return Bond R6			**	56,699
	PIMCO Inflation Response Multiasset Instl			**	101,568
	T. Rowe Price Retirement I 2005 I			**	2,353
	T. Rowe Price Retirement I 2020 I			**	138,045
	T. Rowe Price Retirement I 2025 I			**	193,149
	T. Rowe Price Retirement I 2030 I			**	224,357
	T. Rowe Price Retirement I 2035 I			**	832,958
	T. Rowe Price Retirement I 2040 I			**	642,487
	T. Rowe Price Retirement I 2045 I			**	1,968,666
	T. Rowe Price Retirement I 2050 I			**	2,669,943
	T. Rowe Price Retirement I 2055 I			**	3,673,808
	T. Rowe Price Retirement I 2060 I			**	1,925,014
	T. Rowe Price Retirement I 2065 I			**	131,336
					<u>16,885,796</u>
*	Participant loans	4.25% - 7.25%	2023 - 2032		74,902
					<u>\$ 16,960,698</u>

* Denotes party-in-interest.

** All investments are participant directed, therefore, historical cost information is not required.

Note: The above data is based upon information which has been certified as accurate and complete by Great-West Life & Annuity Insurance Company and Great-West Trust Company, LLC.



Bernard Robinson & Company, L.L.P.

September 19, 2023

To Management of
Snapdocs 401(k) Plan
San Francisco, California

We have audited the financial statements of Snapdocs 401(k) Plan (the “Plan”), an employee benefit plan subject to the Employee Retirement Income Security Act of 1974 (ERISA), as permitted by ERISA Section 103(a)(3)(C) as of and for the year ended December 31, 2022, and have issued our report thereon dated September 19, 2023. As permitted by ERISA Section 103(a)(3)(C), our audit did not extend to any statements or information related to assets held for investment of the Plan (investment information) by a qualified certifying institution, which is a bank or similar institution or insurance carrier that is regulated, supervised, and subject to periodic examination by a state or federal agency, that prepared and certified the statements or information regarding assets held in accordance with 29 CFR 2520.103-5. Our audit did not extend to the certified investment information, except for obtaining and reading the certification, comparing the certified investment information with the related information presented and disclosed in the financial statements and ERISA-required supplemental schedules, and reading the disclosures relating to the certified investment information to assess whether they are in accordance with the presentation and disclosure requirements of GAAP. Accordingly, the objective of an ERISA Section 103(a)(3)(C) audit is not to express an opinion about whether the financial statements as a whole are presented fairly, in all material respects, in accordance with GAAP. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 2, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 2, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the plan’s internal control over financial reporting.

Accordingly, as part of our audit, we considered the internal control of Snapdocs 401(k) Plan solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding significant control deficiencies and other matters noted during our audit in a separate letter to you dated September 19, 2023.

Qualitative Aspects of the Plan's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Snapdocs 401(k) Plan is included in Note 2 to the financial statements. There have been no changes in significant accounting policies or their application during 2022. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions, and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

There were no sensitive accounting estimates affecting the financial statements.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Snapdocs 401(k) Plan's financial statements relate to: The disclosure of fair value measurements in Note 4 to the financial statements requires judgment by management related to the valuation level within the fair value hierarchy.

Significant Unusual Transactions

For purposes of this communication, professional standards require us to communicate to you significant unusual transactions identified during our audit. There were no significant unusual transactions identified during our audit.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. There were no such misstatements for the year ended December 31, 2022.

Disagreements with Management

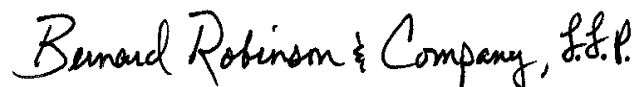
For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Snapdocs 401(k) Plan's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Other Matters

The ERISA-required supplemental schedules were subjected to the audit procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS.

This report is intended solely for the information and use of the management of Snapdocs 401(k) Plan and is not intended to be and should not be used by anyone other than these specified parties

Sincerely,

A handwritten signature in black ink that reads "Bernard Robinson & Company, L.L.P." in a cursive script.

BERNARD ROBINSON & COMPANY, L.L.P.

Snapdocs 401(k) Plan
100 Montgomery Street, Suite 2400
San Francisco, California 94104

September 19, 2023

Bernard Robinson & Company, L.L.P.
Post Office Box 19608
Greensboro, North Carolina 27419-9608

This representation letter is provided in connection with your audits of the financial statements of Snapdocs 401(k) Plan, an employee benefit plan subject to the Employee Retirement Income Security Act of 1974 (ERISA), which comprise the statements of net assets available for benefits as of December 31, 2022 and 2021, and the related statement of changes in net assets available for the year ended December 31, 2022, and the related notes to the financial statements.

We have elected to have the audit of the plan's financial statements performed in accordance with ERISA Section 103(a)(3)(C) pursuant to 29 CFR 2520.103-8 of the Department of Labor's (DOL) Rules and Regulations for Reporting and Disclosure under ERISA. We acknowledge that the audit did not extend to any statements or information related to assets held for investment of the plan (investment information) by a bank or similar institution or insurance carrier, that is regulated, supervised and subject to periodic examination by a state or federal agency, a qualified institution, that prepared and certified the investment information in accordance with 29 CFR 2520.103-5 of the DOL's Rules and Regulations for Reporting under ERISA. We have determined that an ERISA Section 103(a)(3)(C) audit is permissible under the circumstances. We have also determined that the investment information is prepared and certified by a qualified institution as described by 29 CFR 2520.103-8, that the certification meets the requirements in 29 CFR 2520.103-5 and, that the certified investment information is appropriately measured, presented, and disclosed in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of September 19, 2023, the following representations made to you during your audits:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated June 2, 2023, for the preparation and fair presentation of the financial statements (and disclosures) in accordance with U.S. GAAP.
- We acknowledge our responsibility for administering the plan and determining the plan's transactions that are presented and disclosed in the ERISA plan financial statements are in conformity with the plan provisions, including maintaining sufficient records with respect to each of the participants to determine the benefits due or which may become due to such participants.

Bernard Robinson & Company, L.L.P.

September 19, 2023

Page 2

- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements, notes, and supplemental schedules that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- Transactions with parties in interest, as defined in Section 3(14) of ERISA and regulations thereunder, including sales, purchases, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from, or payable to, related parties have been appropriately disclosed.
- All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- We have no intentions to terminate the plan.
- Guarantees, whether written or oral, under which the plan is contingently liable to a bank, or another lending institution have been properly recorded or disclosed in the financial statements. We have properly reported and disclosed amendments to the plan instrument, if any.
- With respect to financial statement drafting and proposing of adjusting journal entries, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;
 - Evaluated and accepted responsibility for the result of the service performed; and
 - Established and maintained internal controls, including monitoring ongoing activities.
- We acknowledge our responsibility for the presentation of the ERISA-required supplemental schedules in accordance with the DOL's Rules and Regulations for Reporting and Disclosure under ERISA.
- We believe the supplemental schedules, including their form and content, are presented in conformity with the DOL's Rules and Regulations for Reporting and Disclosure under ERISA.

Information Provided

- We have provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, plan instruments, trust agreements, insurance contracts, as applicable, or investments contracts, as applicable, and amendments to such documents entered into during the year;

Bernard Robinson & Company, L.L.P.

September 19, 2023

Page 3

- The most current plan instrument for the audit period. Including all amendments;
 - A draft of the Form 5500 that is substantially complete;
 - Additional information that you have requested from us for the purpose of the audit;
 - Unrestricted access to persons within the plan from whom you determined it necessary to obtain audit evidence; and
 - All minutes of the meetings of the plan administrative committee or trustee or summaries of actions of recent meetings for which minutes have not yet been prepared.
- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- The plan or trust has satisfactory title to all owned assets that are recorded at fair value, and all liens, encumbrances, or security interest requiring disclosure in the financial statements have been properly disclosed.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the plan and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others when the fraud could have a material effect on the financial statements.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the plan's financial statements communicated by employees, former employees, participants, regulators, beneficiaries, service providers, third-party administrators, or others.
- We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
- We are not aware of any pending or threatened litigation, claims, and assessments whose effects should be considered when preparing the financial statements and we have not consulted legal counsel concerning litigation, claims, or assessments.
- There are no other matters (e.g., breach of fiduciary responsibilities, nonexempt transactions, loans or loans in default, events reportable to the Pension Benefit Guaranty Corporation, or events that may jeopardize the tax status) that legal counsel has advised us must be disclosed.
- We have disclosed to you the identity of all the plan's related parties and parties in interest and the nature of all the related party and party in interest relationships and transactions of which we are aware.
- We have apprised you of all communications, whether written or oral, with regulatory agencies concerning the operation of the plan.
- All required filings with the appropriate agencies have been made.

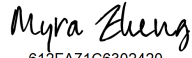
Bernard Robinson & Company, L.L.P.

September 19, 2023

Page 4

- The plan (and the trust established under the plan) is qualified under the appropriate section of the Internal Revenue Code and intends to continue as a qualified plan (and trust). The plan sponsor has operated the plan and trust or insurance contract in a manner that did not jeopardize this tax status.
- The plan has complied with the DOL's regulations concerning the timely remittance of participants' contributions to trusts containing assets for the plan except for those listed on the schedule of delinquent contributions in the financial statements.
- The plan has complied with the fidelity bonding requirements of ERISA.
- We acknowledge that expenses paid by the Plan sponsor on behalf of the Plan will not be reimbursed by the Plan.
- Management has obtained and reviewed a service auditor's SOC-1 report for all third-party administrators and is performing the applicable user controls.
- No employer-initiated actions during or subsequent to the year ended December 31, 2022, resulted in a significant decrease in Plan participation which could be deemed a partial plan termination.
- We have obtained appropriate fee disclosures from covered service providers and have concluded the fees are reasonable. The Plan is in compliance with DOL regulations regarding ERISA Section 408(b)(2).
- We believe the form and content of the schedule of assets (held at end of year) is fairly presented in conformity with the DOL's Rules and Regulations for Reporting and Disclosure under ERISA.
- We believe the form and content of the schedule of delinquent participant contributions is fairly presented in conformity with the DOL's Rules and Regulations for Reporting and Disclosure under ERISA.
- There are no:
 - Nonexempt party in interest transactions (as defined in ERISA Section 3(l) and regulations under that section) that were not disclosed in the supplemental schedules or financial statements.
 - Investments in default or considered to be uncollectible that were not disclosed in the supplemental schedules.
 - Reportable transactions (as defined in ERISA Section 103(b)(3)(H) and regulations under that section) that were not disclosed in the supplemental schedules.

DocuSigned by:


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Plan Administrator



Bernard Robinson & Company, L.L.P.

September 19, 2023

Snapdocs 401(k) Plan
San Francisco, California

To the Management of the Snapdocs 401(k) Plan:

In planning and performing our audit of financial statements of Snapdocs 401(k) Plan's (the Plan) as of and for the year ended December 31, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered Snapdocs 401(k) Plan's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the plan's internal control. Accordingly, we do not express an opinion on the effectiveness of Snapdocs 401(k) Plan's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies and, therefore, significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control over financial reporting that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the Plan's internal control to be significant deficiencies:

Timely Enrollment and Participation in the Plan

During the 2022 audit, it was noted that the plan document states that an employee becomes eligible after reaching 18 years of age with no service requirement, with an entry date as immediately after meeting these criteria.

The plan also includes automatic deferrals for all new employees of 4% of compensation. As part of our testing, we noted that several participants did not begin making payroll deferrals until two months after their date of hire. We recommend that procedures be developed by the Plan Sponsor to monitor enrollment of participants into the Plan in a more timely manner, or that the Plan be amended to make the date of entry the first of every month to perform the monitoring all at one time.

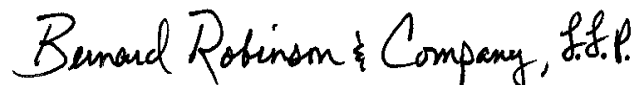
Timely Remittance of Participant Contributions

During our audit, we noted there were variations in the time elapsed between the payroll date and the remittance date for contributions withheld during the year. Some contributions were remitted the same day as payroll, whereas some were remitted as late as 287 business days after the payroll date. The Department of Labor currently requires that remittances be made “as soon as administratively possible” after the payroll date. The DOL may consider certain late remittances to be prohibited transactions and has begun placing additional emphasis on this matter.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Plan personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of Plan management, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in cursive script that reads "Bernard Robinson & Company, L.L.P.".

BERNARD ROBINSON & COMPANY, L.L.P.

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SCHEDULE OF ASSETS (HELD AT END OF YEAR)

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Snapdocs 401(k) Plan
01-JAN-22 to 31-DEC-22

27-JAN-23 01:06:08

INVESTMENT OPTION	MATURITY DATE	INTEREST RATE	COST OF ASSETS	CURRENT VALUE
IPIRMX			115,055.76	101,568.28
ITRPFX			2,523.83	2,353.24
ITRBRX			175,067.76	138,044.83
ITRPHX			246,606.06	193,148.69
ITRPCX			275,940.22	224,357.09
ITRPJX			1,025,046.30	832,958.17
ITRPDX			773,300.45	642,486.62
ITRPMX			2,464,127.01	1,968,665.84
ITRPNX			3,307,904.01	2,669,942.52
ITRPLX			4,521,080.64	3,673,808.05
ITRFX			2,344,010.77	1,925,013.79
IRERGX			146,770.90	131,335.99
IRNPGX			58,540.34	57,792.94
IRNWGX			173,658.67	153,771.34
IFTIHX			34,270.27	29,585.98
IAOFYX			573,104.76	522,063.75
IFSSNX			6,052.12	4,546.42
IESPRX			272,629.11	237,105.91
IFSMDX			84,964.79	78,153.37
IMEFZX			287,991.61	265,940.69
IWFPRX			58,864.79	44,491.43
IAFEDX			143,317.21	133,821.40
IFXAIX			147,119.38	135,556.22
IJLGMX			2,379,488.33	2,103,032.70
IMEIKX			194,833.70	159,802.84
IFXNAX			139,209.77	132,055.46
IPTRQX			250,990.62	228,842.63
IGWAQ35		1.050	63,628.59	56,698.71
			35,687.71	35,907.55
			20,301,785.48	16,882,852.45
PARTICIPANT LOANS	VARIOUS	4.250-7.250	74,937.83	74,901.76
FORFEITURES			2,923.11	2,943.22

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SCHEDULE OF ASSETS (HELD AT END OF YEAR)

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Snapdocs 401(k) Plan
01-JAN-22 to 31-DEC-22

27-JAN-23 01:06:08

INVESTMENT OPTION

MATURITY DATE

INTEREST RATE

COST OF ASSETS

CURRENT VALUE

LEGEND

INVESTMENT OPTION:

IPIRMX PIMCO Inflation Response MultiAsst Instl
1TRBRX T. Rowe Price Retirement I 2020 I
1TRPCX T. Rowe Price Retirement I 2030 I
1TRPDX T. Rowe Price Retirement I 2040 I
1TRPMX T. Rowe Price Retirement I 2050 I
1TRPLX T. Rowe Price Retirement I 2060 I
1RERGX American Funds EuroPacific Gr R6
1RNWGX American Funds New World R6
1AOFYX Alger Small Cap Focus Y
1ESPRX Allspring Special Small Cap Value R6
1MEFZX MassMutual Mid Cap Growth I
1AFEDX American Century Sustainable Equity R6
1JLGMX JPMorgan Large Cap Growth R6
1FXNAX Fidelity US Bond Index
1GWAQ35 EI Fixed Account - Series Class I

1TRPFX T. Rowe Price Retirement I 2005 I
1TRPHX T. Rowe Price Retirement I 2025 I
1TRPJX T. Rowe Price Retirement I 2035 I
1TRPKX T. Rowe Price Retirement I 2045 I
1TRPNX T. Rowe Price Retirement I 2055 I
1TRFKX T. Rowe Price Retirement I 2065 I
1RNPGX American Funds New Perspective R6
1FTIHX Fidelity Total International Index
1FSSNX Fidelity Small Cap Index
1FSMDX Fidelity Mid Cap Index
1WFPRX Allspring Special Mid Cap Value R6
1FXAIX Fidelity 500 Index
1MEIKX MFS Value R6
1PTRQX PGIM Total Return Bond R6

COST OF ASSETS: The original cost of the assets in each investment option as of the last day of the plan year

CURRENT VALUE: The value of all assets in each investment option as of the last day of the plan year